



# FIVE YEAR CAPITAL IMPROVEMENT PLAN

2019-2023

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Proposed 06-30-2018

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**City of St. Francis**  
**2019-2023 Capital Improvement Plan**

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# City of St. Francis Capital Improvement Plan 2019-2023

The Capital Improvement Plan (CIP) is a schedule of proposed public projects and purchases over a five-year period. Capital improvements are projects, which require acquisition, construction, or replacement of various equipment or facilities, including public buildings, infrastructure, utilities and parks.

The purpose of the CIP is to:

- identify capital expenditures which are anticipated to be requested over a five-year period;
- determine a source of funding for the requests; and
- provide an opportunity for long term planning.

The plan is not intended to provide for precise budgeting. Capital costs are projected as estimates. Upon each update of the plan, deletions, additions, delays, or other revisions may occur, reflecting changing community needs. These changes allow for budget refinements as a particular project nears actual construction.

Approval of the CIP by City Council does not authorize spending or initiation of a given project. The plan is a planning and financial tool which not only tells the viewer where things are going but also facilitates negotiation and decision making for community development.

With this plan, staff has tried to layout all equipment needs for the city along with anticipated infrastructure needs. The plan also shows amounts anticipated for projects in 2024-2038 for informational purposes only.

For this five year plan, the city is again using the Plan-it software program to account for equipment and infrastructure needs. This format will be reviewed and enhanced over the next couple of years. The council and staff still need to plan for implementation of funding mechanisms for the other items besides the general capital equipment. This includes streets, facility maintenance, parks and some enterprise fund needs.

The plan is broken down into fund levels

- Capital Equipment Fund
- Street Improvement Fund
- Building Fund-Facility Maintenance
- Park Improvement Fund
- Enterprise Funds
  - Water
  - Sewer
  - Storm Water
  - Liquor

### **Capital Equipment**

The Capital Equipment fund provides for all the equipment needs of the city except for equipment designated exclusively for the enterprise funds (Water, Sewer, Storm Water and Liquor). The replacement schedule is based on the life expectancy of these assets. Life expectancy is based on generally several different factors: generally accepted useful life of the asset, staff evaluation of the condition of the asset, and financial feasibility of the replacement of the asset. In 2015, the city transferred money into this fund to ensure sufficient funds for the purchasing of equipment. The cash flow over the next 20 years is presented. This provides for a long range plan for equipment replacement, but the focus on the plan is on the years 2019-2023. The cash reserves stay positive over the 20 years, but please note that additions will be made to the years as time proceeds.

The on-going needs of the capital equipment fund are met by two sources of funds. The first source is a tax levy which is \$230,000 for 2019 and increases \$10,000 a year. The second source is a yearly transfer from the Water Fund and the Sewer Fund of \$10,000 per fund to cover shared equipment.

As a general rule, staff brings almost all capital equipment items to the City Council with the exception of essential, small dollar valued equipment such as computers and public safety radios. It should be a rhythm of staff presenting items and council approving the identified purchases annually to ensure sufficient equipment. The city's purchasing policy states: "If the purchase is over \$25,000, Council approval is required before the purchase can be made.....Capital outlay purchase are items costing \$5,000 or more individually that have a life expectancy of at least two years....All capital outlay purchases require approval of the City Administrator unless the purchase has been approved by the City Council."

## **Street Fund**

The Street Fund is being set up to account for maintenance, rehabilitation and reconstruction of city streets. In the past, the maintenance (sealcoating and crack filling) was accounted for in the General Fund along with the yearly municipal maintenance money received from the State of Minnesota. Overlays and/or reconstruction would be accounted for in a separate fund with the funding usually coming from bond proceeds. Staff is proposing 2 one-time transfers to this new fund. These transfers would be \$1,300,000 from the General Fund, this will leave the fund over the recommend MN State Auditor's amount of 50% fund balance, and approximately \$125,000 from the Rum River Bluffs Development which will close out the fund. The Pederson Drive project is also being closed out. That fund is at a negative balance of \$32,308.75 The city council did levy \$60,000 in 2018 for the street fund with an increase of \$60,000 per year to pay for the projects.

Staff has been able to determine that \$60,000 added annually to the property taxes, which is about 2% increase in the levy would be suffice in dedicating enough money to pay cash for road improvement projects. Every year the city would certify a dollar amount to the Anoka County to fund these costs

## **Building (Facility Maintenance) Fund**

The City's buildings are generally in good shape. They are 96% adequate, 3% marginal, and 1% problem. There is no consistent funding source to do the major maintenance items for city buildings. The Capital Equipment Fund identifies a small amount annually for any improvements that need to be identified (\$10,000 annually for City Hall).

Through 2025, the city has identified \$226,100 in improvements for city buildings. This includes city hall, fire station, and the police/public works buildings. There is also \$885,000 identified for 2032 for projects on these buildings. The city started to levy \$60,000 a year in 2018 for major maintenance projects of city buildings. This levy as shown on the cash flow is not adequate for the needs associated with these buildings.

Due to the age, size, and maintenance of the City Hall and Fire Station –the City should spend the next few years evaluating potential avenues for building consolidation and long term plans for these buildings prior to determining if these improvements should be made and how they are funded.

## **Parks**

The City's park infrastructure is primarily funded by Park Dedication Fees that are paid for by land developers. Today, there is \$122,500 in the Park Fund. This is obviously not a steady funding stream and can vary greatly from year to year.

Staff inventoried the city park infrastructure. There are a total of \$1,224,000 in projects identified for the 10 year Parks CIP. I've attempted to break this down into smaller pieces with potential solutions to the funding gap. Note that if development were to increase radically, this would allow for the City to fund many of these initiatives.

**Major Park Rehabilitations**

There are several major park rehabilitations that are seemingly unavoidable. These include:

- 1) 2019 – Hockey Rink Replacement - \$135,000
- 2) 2020 - Gazebo Roof Replacement - \$14,000
- 3) 2021 - Picnic Shelter Roof Replacement - \$12,000

Total: \$179,000

Ideally, existing and near future park dedication fees should be applied to these needs. The City has approximately 5 years to accumulate the balance that would be required.

**Major Additions/Major Rehabilitations**

There are a number of major additions/rehabilitations that have been identified for the park system. These should be considered on a case by case basis and funding can be determined as these items are given the opportunity for discussion and consideration. Or, the city could dedicate a small amount of the property tax levy (2% or so) to the parks and begin stashing away money for these projects.

These items include:

- 1) 2020 – Hidden Ponds Shelter/Irrigation - \$206,000 (new)
- 2) 2020 - Rum River Woods Playground - \$55,000 (rehab)
- 3) 2021 – Highland Woods various improvements \$48,500 (new)
- 4) 2024 - Rum River Woods – various improve. \$125,000 (new)
- 5) 2025 - Deer Creek Trail Study \$20,000 (new)
- 6) 2025 - Community – Concessions/Restrooms \$378,000 (rehab)
- 7) 2025 - Durigan Locher Park Equipment \$55,000 (rehab)

Total: \$887,000

There are also a number of major improvements outside of the 10 year plan that pertain to playground equipment and building roofs. Again, these can be considered on an “as needed” basis or money can be transferred from the levy every year toward parks.



## **Enterprise Funds**

The city also has inventoried the water distribution system, sewer collection system, water/sewer equipment, and the liquor store. These improvements/replacements are all paid for by the respective funds.

Most of the water and sewer projects identified are required to make a functioning system. The main lines, gate valves, fire hydrants, and service lines are essential and the costs are relatively minimal to the overall cost of water/sewer operations. These items should not be too controversial and could even be dependent upon and reviewed when street reconstructions are considered by the city council.

The one item that is identified just for documentation purposes and will require much more research is the water meter replacement. This is something staff will need to discuss at length prior to any momentum beyond identification in the plan.

### **Equipment:**

In the Equipment spreadsheet, you can see water/sewer equipment purchases are relatively minimal with only two generators identified over the next 7 years. These will be evaluated by the city council when decided if they are to be purchases.

The Liquor Store contains all improvements to the Liquor Store. This is a self-sustaining operation and most purchases should not be controversial and will likely be evaluated in the future as the year they are identified approaches.

### **Storm Water**

As you know, the city was classified as an MS4 City. As a result, the city instituted the storm water fee and has been taking inventory of storm water infrastructure such as storm manholes, catch basins, storm ponds, storm sewer conduit, storm culverts, and box culverts.

The city bills property owners about \$180,000 annually and has this money set aside for future projects and infrastructure replacement.

## MAJOR FUNDING SOURCES

**Assessments** – funding from charges made to property owners who benefit from public improvements. The City would most likely issue bonds for the improvements and pay off the bonds with the bi-annual special assessment payments collected by the County.

**Capital Improvement Plan Bonds** – CIP General Obligation bonds are backed by the full faith, credit, and taxing powers of the City of St. Francis and may only be used to finance public projects such as city halls, public safety facilities and public works facilities. Specific criteria must be met before issuing this type of bond – see MN Statute 475.521.

**Capital Outlay Fund** – this fund was established to finance major capital outlay expenditures that cannot easily be financed by alternative revenue sources. Money is transferred to this fund and designated for specific future expenditures.

**County Funding** – this is used to identify that portion of public works improvement costs that are paid for by Anoka County. When county property within the city is improved, the cost of the improvements is jointly financed by the two governments.

**General Fund** – this fund accounts for all financial resources except those required to be accounted for in another fund. The fund accounts for the majority of the city's operating budget.

**General Obligation Improvement Bonds** – G.O. bonds are backed by the full faith, credit, and taxing powers of the City of St. Francis. These bonds represent the portion of public improvement project costs that are not assessed. At least 20% of the project cost must be assessed to issue these bonds.

**Grants** – it is anticipated that the City will receive grant funding to complete some of its projects. If the grant money is not obtained, the project will be put on hold until other financing sources can be found.

**Lease Purchase Revenue Bonds** – the City has the authority pursuant to Minnesota Statutes, Section 465.71 to construct facilities pursuant to a lease with option to purchase agreement. The City must have the right to terminate the lease purchase agreement at the end of any fiscal year during its term. Unless terminated at the end of any fiscal year the lease is payable from any revenues available to the City. Under current law, if the City wants the ability to levy taxes outside of levy limits to make the lease payments the bonds must be issued by the Economic Development Authority (EDA).

**Liquor Store Fund** – this fund accounts for profits derived from the sale of alcohol, cigarettes and other miscellaneous items. Profits are used to help keep city property taxes down and fund special projects.

**MSA State Aid** – this refers to money received from the state for street construction projects. State aid allotments for street construction are based on two factors: population and fiscal need. Fiscal need is determined by the estimated costs of construction and maintenance of the city's state aid streets over 25 years.

**Park Development Fund** – this fund mainly accounts for the receipt and disbursement of park availability charges. These charges are levied against all new buildings constructed and are paid when the building permit is issued.

**Sanitary Sewer Fund** – this fund accounts for customer sanitary sewer service charges that are used to finance the sanitary sewer system operating expenses.

**State Funding** – this is used to identify that portion of improvement costs that are paid by the State of Minnesota.

**Water Fund** – this fund accounts for customer water service charges that are used to finance the water system operating expenses.

# Capital Equipment Fund

City of St. Francis, MN  
 Vehicle and Equipment Replacement Fund  
 Cash Flow

Use of Funds:	Project #	Previous years*	2019	2020	2021	2022	2023
<b>Administration</b>							
Computers	ADMIN-17-001	11,600	6,000	6,000	6,000	6,000	\$ 6,000
City Hall	ADMIN-17-002	7,407	10,000	10,000	10,000	10,000	\$ 10,000
<b>Inspections</b>							
Vehicle	B-17-001	30,000					30,000
<b>Fire</b>							
Radio replacement	FIRE-17-001	16,761	16,250	16,250	16,250	16,250	4,000
Turnout Gear (5 sets a year)	FIRE-17-002	14,456	10,000	10,000	10,000	10,000	10,000
Fire Apparatus	FIRE-17-003						
2000 Spartan		2021	350,000	50,000	50,000	50,000	
1998 Tanker		2027				50,000	50,000
2015 Tanker/Engine		2040					
Vehicles	FIRE-17-004						
Grass Rig							
Rescue				40,000			
Duty Officer (Charger from Chief)					5,000		
Chiefs Car (Grab Tahoe from Police)							
SCBA	FIRE-18-005						
Extriction Equipment (2)	FIRE-18-006						20,000
Thermal Imagers (2)	FIRE-18-007						
Gas Fans (2)	FIRE-18-008			3,000			
<b>Police</b>							
Vehicles	POL-17-001	65,000	95,000	35,000	65,000	35,000	70,000
Police Radios	POL-17-002	23,931	15,000	10,000	10,000	10,000	5,000
Firearms	POL-17-003	4,000	3,500	3,500	3,500	1,000	1,000
UTV	POL-17-004						
Squad Computers	POL-17-005		6,000	2,200	4,400	2,500	4,400
Office Computers	POL-17-006	11,564	6,000	-	1,100	3,800	5,500
Rifle Sights	POL-17-007		500	500	500	500	500
Squad Cameras	POL-17-008	3,500	3,500	3,500	7,500	7,500	12,500
Body Cameras	POL-17-009	10,000	10,000	10,000	6,000	6,000	6,000
<b>Public Works</b>							
2018 Mack	PW-17-001						
Pickup Trucks	PW-17-002	46,000			68,000	42,000	
Sign Truck	PW-17-003						
1 Ton Dump Truck	PW-17-004						
Crane Truck	PW-17-005					95,000	
2008 International Dump Truck (Refurb in 2019)	PW-17-006		70,000				
2008 International Dump Truck (Replacement)	PW-17-007	150,868					
Mowing Trailer	PW-17-008						
Trenchbox Trailer	PW-17-009						
Heavy Equipment Trailer	PW-17-010						
2002 CAT Motorgrader (Refurbish)	PW-17-011					30,000	
2002 CAT Motorgrader (Replace)	PW-17-012						
2012 CAT Loader	PW-17-013						
1990 Chevrolet Kodiak Tanker (Refurbish)	PW-17-014			15,000			
Bobcat ToolCat	PW-17-016	47,700					
Miscellaneous Equipment and attachments	PW-17-017	23,000	7,000		8,000		21,000
Balwing Mower	PW-17-018						65,000
Zero Turn Mower	PW-17-019		20,100				
Tool Cat (Replacement for 2006 JD Tractor)	PW-17-020		50,000				
2008 Kubota Tractor	PW-17-021						
Computers	PW-17-022	2,850	2,000	2,000	2,000	2,000	\$ 2,000
<b>Total</b>		<b>818,637</b>	<b>380,850</b>	<b>216,950</b>	<b>273,250</b>	<b>327,550</b>	<b>322,900</b>
<b>Sources of Funds:</b>							
Transfer from Water		\$ 10,000	10,000	10,000	10,000	10,000	10,000
Transfer from Sewer		\$ 10,000	10,000	10,000	10,000	10,000	10,000
General Property Tax		\$ 223,150	230,000	240,000	250,000	260,000	270,000
<b>Total</b>		<b>243,150</b>	<b>250,000</b>	<b>260,000</b>	<b>270,000</b>	<b>280,000</b>	<b>290,000</b>
Beginning Cash Balance 01-01-2018		\$ 1,063,067					
Cash Reserves		\$ 487,580	\$ 356,730	\$ 399,780	\$ 396,530	\$ 348,980	\$ 316,080

\*Previous years monies might be spent by the end of 2018. Adjustments to budgets will be done at the end of the year.

Informational Purposes															
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
\$	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
\$	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	50,000	60,000	60,000	15,000											
	5,000		5,000					6,000					6,000		
	10,000				45,000	45,000	45,000	45,000	45,000		25,000				
		3,000				10,000					10,000				
							3,000					3,000			
	35,000	70,000	35,000	95,000	40,000	80,000									
	5,000	5,000	5,000	15,000	25,000	25,000	20,000	5,000							
	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000					
	5,000	5,000	5,000	5,000											
	2,200	4,400	2,200	6,400	2,200	4,400									
	6,000		1,100	3,800	5,500	6,000									
	500	500	500	500	500	500									
	12,500	9,000	9,000	9,000	16,000	9,000	9,000								
	6,000	6,000	9,500	6,000											
	45,000			45,000									100,000	100,000	100,000
	65,000			110,000											
						250,000									
					5,000										
							10,000								
										185,000				185,000	185,000
		5,000		4,000	7,500								40,000		
	22,000														
\$	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	70,000	2,000	2,000	2,000	2,000
\$	402,200	300,900	265,300	447,700	279,700	567,900	220,000	196,500	363,000	228,000	148,000	135,000	278,000	417,000	417,000
	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
	280,000	290,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
	300,000	310,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
\$	213,880	222,980	277,680	149,980	190,280	(57,620)	42,380	165,880	122,880	214,880	386,880	571,880	613,880	516,880	419,880

City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Administration	16,000	16,000	16,000	16,000	16,000	80,000
Building Department					30,000	30,000
Fire Department	76,250	119,250	81,250	76,250	84,000	437,000
Police Department	139,500	64,700	98,000	66,300	104,900	473,400
Public Works	149,100	17,000	78,000	169,000	88,000	501,100
<b>EXPENDITURE TOTAL</b>	<b>380,850</b>	<b>216,950</b>	<b>273,250</b>	<b>327,550</b>	<b>322,900</b>	<b>1,521,500</b>

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	380,850	216,950	273,250	327,550	372,900	1,571,500
<b>SOURCE TOTAL</b>	<b>380,850</b>	<b>216,950</b>	<b>273,250</b>	<b>327,550</b>	<b>372,900</b>	<b>1,571,500</b>

City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**PROJECTS BY YEAR**

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Project Cost</b>
<b>2019</b>			
City Hall Computers	Administration	ADMIN-17-001	6,000
City Hall Building	Administration	ADMIN-17-002	10,000
Digital Radios	Fire Department	FIRE-17-001	16,250
Fire Gear	Fire Department	FIRE-17-002	10,000
Fire Apparatus	Fire Department	FIRE-17-003	50,000
Squad Cars	Police Department	POL-17-001	95,000
Police Radios	Police Department	POL-17-002	15,000
Firearms	Police Department	POL-17-003	3,500
Squad computers	Police Department	POL-17-005	6,000
Office Computers	Police Department	POL-17-006	6,000
Rifle Sights	Police Department	POL-17-007	500
Squad Cameras	Police Department	POL-17-008	3,500
Body Cameras	Police Department	POL-17-009	10,000
2008 Dump Truck referb	Public Works	PW-17-006	70,000
Miscellaneous Equipment and Attachments	Public Works	PW-17-017	7,000
Zero Turn Mower Replacement	Public Works	PW-17-019	20,100
2006 JD utility tractor replacement	Public Works	PW-17-020	50,000
Computers	Public Works	PW-17-022	2,000
<b>Total for 2019</b>			<b>380,850</b>
<b>2020</b>			
City Hall Computers	Administration	ADMIN-17-001	6,000
City Hall Building	Administration	ADMIN-17-002	10,000
Digital Radios	Fire Department	FIRE-17-001	16,250
Fire Gear	Fire Department	FIRE-17-002	10,000
Fire Apparatus	Fire Department	FIRE-17-003	50,000
Fire Vehicles	Fire Department	FIRE-17-004	40,000
GAS FANS	Fire Department	FIRE-18-008	3,000
Squad Cars	Police Department	POL-17-001	35,000
Police Radios	Police Department	POL-17-002	10,000
Firearms	Police Department	POL-17-003	3,500
Squad computers	Police Department	POL-17-005	2,200
Office Computers	Police Department	POL-17-006	0
Rifle Sights	Police Department	POL-17-007	500
Squad Cameras	Police Department	POL-17-008	3,500
Body Cameras	Police Department	POL-17-009	10,000
1990 Chevy Kodiak Tanker referb	Public Works	PW-17-014	15,000
Computers	Public Works	PW-17-022	2,000
<b>Total for 2020</b>			<b>216,950</b>
<b>2021</b>			
City Hall Computers	Administration	ADMIN-17-001	6,000
City Hall Building	Administration	ADMIN-17-002	10,000

<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Project Cost</b>
Digital Radios	Fire Department	FIRE-17-001	16,250
Fire Gear	Fire Department	FIRE-17-002	10,000
Fire Apparatus	Fire Department	FIRE-17-003	50,000
Fire Vehicles	Fire Department	FIRE-17-004	5,000
Squad Cars	Police Department	POL-17-001	65,000
Police Radios	Police Department	POL-17-002	10,000
Firearms	Police Department	POL-17-003	3,500
Squad computers	Police Department	POL-17-005	4,400
Office Computers	Police Department	POL-17-006	1,100
Rifle Sights	Police Department	POL-17-007	500
Squad Cameras	Police Department	POL-17-008	7,500
Body Cameras	Police Department	POL-17-009	6,000
Pickup Trucks	Public Works	PW-17-002	68,000
Miscellaneous Equipment and Attachments	Public Works	PW-17-017	8,000
Computers	Public Works	PW-17-022	2,000
<b>Total for 2021</b>			<b>273,250</b>

**2022**

City Hall Computers	Administration	ADMIN-17-001	6,000
City Hall Building	Administration	ADMIN-17-002	10,000
Digital Radios	Fire Department	FIRE-17-001	16,250
Fire Gear	Fire Department	FIRE-17-002	10,000
Fire Apparatus	Fire Department	FIRE-17-003	50,000
Squad Cars	Police Department	POL-17-001	35,000
Police Radios	Police Department	POL-17-002	10,000
Firearms	Police Department	POL-17-003	1,000
Squad computers	Police Department	POL-17-005	2,500
Office Computers	Police Department	POL-17-006	3,800
Rifle Sights	Police Department	POL-17-007	500
Squad Cameras	Police Department	POL-17-008	7,500
Body Cameras	Police Department	POL-17-009	6,000
Pickup Trucks	Public Works	PW-17-002	42,000
Crane Truck	Public Works	PW-17-005	95,000
2002 Cat Motorgrader referb	Public Works	PW-17-011	30,000
Computers	Public Works	PW-17-022	2,000
<b>Total for 2022</b>			<b>327,550</b>

**2023**

City Hall Computers	Administration	ADMIN-17-001	6,000
City Hall Building	Administration	ADMIN-17-002	10,000
Inspection Vehicle	Building Department	B-17-001	30,000
Digital Radios	Fire Department	FIRE-17-001	4,000
Fire Gear	Fire Department	FIRE-17-002	10,000
Fire Apparatus	Fire Department	FIRE-17-003	50,000
EXTRICATION EQUIPMENT	Fire Department	FIRE-18-006	20,000
Squad Cars	Police Department	POL-17-001	70,000
Police Radios	Police Department	POL-17-002	5,000
Firearms	Police Department	POL-17-003	1,000
Squad computers	Police Department	POL-17-005	4,400
Office Computers	Police Department	POL-17-006	5,500
Rifle Sights	Police Department	POL-17-007	500
Squad Cameras	Police Department	POL-17-008	12,500
Body Cameras	Police Department	POL-17-009	6,000
Miscellaneous Equipment and Attachments	Public Works	PW-17-017	21,000
2008 Belos Trans Giant Replacement	Public Works	PW-17-018	65,000



<b>Project Name</b>	<b>Department</b>	<b>Project #</b>	<b>Project Cost</b>
Computers	Public Works	PW-17-022	2,000
	<b>Total for 2023</b>		322,900
<b>GRAND TOTAL</b>			1,521,500

City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**PROJECTS & FUNDING SOURCES BY DEPARTMENT**

<b>Department</b>	<b>Project #</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
<b>Administration</b>							
City Hall Computers	ADMIN-17-001	6,000	6,000	6,000	6,000	6,000	30,000
City Hall Building	ADMIN-17-002	10,000	10,000	10,000	10,000	10,000	50,000
<b>Administration Total</b>		<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>80,000</b>
<i>Capital Equipment Fund</i>		16,000	16,000	16,000	16,000	16,000	80,000
<b>Administration Total</b>		<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>16,000</b>	<b>80,000</b>
<b>Building Department</b>							
Inspection Vehicle	B-17-001					30,000	30,000
<b>Building Department Total</b>						<b>30,000</b>	<b>30,000</b>
<i>Capital Equipment Fund</i>						30,000	30,000
<b>Building Department Total</b>						<b>30,000</b>	<b>30,000</b>
<b>Fire Department</b>							
Digital Radios	FIRE-17-001	16,250	16,250	16,250	16,250	4,000	69,000
Fire Gear	FIRE-17-002	10,000	10,000	10,000	10,000	10,000	50,000
Fire Apparatus	FIRE-17-003	50,000	50,000	50,000	50,000	50,000	250,000
Fire Vehicles	FIRE-17-004		40,000	5,000			45,000
EXTRICATION EQUIPMENT	FIRE-18-006					20,000	20,000
GAS FANS	FIRE-18-008		3,000				3,000
<b>Fire Department Total</b>		<b>76,250</b>	<b>119,250</b>	<b>81,250</b>	<b>76,250</b>	<b>84,000</b>	<b>437,000</b>
<i>Capital Equipment Fund</i>		76,250	119,250	81,250	76,250	134,000	487,000
<b>Fire Department Total</b>		<b>76,250</b>	<b>119,250</b>	<b>81,250</b>	<b>76,250</b>	<b>134,000</b>	<b>487,000</b>
<b>Police Department</b>							
Squad Cars	POL-17-001	95,000	35,000	65,000	35,000	70,000	300,000
Police Radios	POL-17-002	15,000	10,000	10,000	10,000	5,000	50,000
Firearms	POL-17-003	3,500	3,500	3,500	1,000	1,000	12,500
Squad computers	POL-17-005	6,000	2,200	4,400	2,500	4,400	19,500
Office Computers	POL-17-006	6,000	0	1,100	3,800	5,500	16,400
Rifle Sights	POL-17-007	500	500	500	500	500	2,500
Squad Cameras	POL-17-008	3,500	3,500	7,500	7,500	12,500	34,500

<b>Department</b>	<b>Project #</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Body Cameras	POL-17-009	10,000	10,000	6,000	6,000	6,000	38,000
<b>Police Department Total</b>		<b>139,500</b>	<b>64,700</b>	<b>98,000</b>	<b>66,300</b>	<b>104,900</b>	<b>473,400</b>
<i>Capital Equipment Fund</i>		139,500	64,700	98,000	66,300	104,900	473,400
<i>Police Department Total</i>		<b>139,500</b>	<b>64,700</b>	<b>98,000</b>	<b>66,300</b>	<b>104,900</b>	<b>473,400</b>
<b>Public Works</b>							
Pickup Trucks	PW-17-002			68,000	42,000		110,000
Crane Truck	PW-17-005				95,000		95,000
2008 Dump Truck referb	PW-17-006	70,000					70,000
2002 Cat Motorgrader referb	PW-17-011				30,000		30,000
1990 Chevy Kodiak Tanker referb	PW-17-014		15,000				15,000
Miscellaneous Equipment and Attachments	PW-17-017	7,000		8,000		21,000	36,000
2008 Belos Trans Giant Replacement	PW-17-018					65,000	65,000
Zero Turn Mower Replacement	PW-17-019	20,100					20,100
2006 JD utility tractor replacement	PW-17-020	50,000					50,000
Computers	PW-17-022	2,000	2,000	2,000	2,000	2,000	10,000
<b>Public Works Total</b>		<b>149,100</b>	<b>17,000</b>	<b>78,000</b>	<b>169,000</b>	<b>88,000</b>	<b>501,100</b>
<i>Capital Equipment Fund</i>		149,100	17,000	78,000	169,000	88,000	501,100
<i>Public Works Total</i>		<b>149,100</b>	<b>17,000</b>	<b>78,000</b>	<b>169,000</b>	<b>88,000</b>	<b>501,100</b>
<b>Grand Total</b>		<b>380,850</b>	<b>216,950</b>	<b>273,250</b>	<b>327,550</b>	<b>322,900</b>	<b>1,521,500</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Administration

**Contact**

**Type** Equipment

**Useful Life**

**Category** Equipment: Computers

**Project #** ADMIN-17-001  
**Project Name** City Hall Computers

**Total Project Cost: \$131,600**

**Description**

Replacement of computers is recommended every 5 years. This project covers City Administrator, Finance Director, City Clerk, Community Development Director, Building Inspector, Administrative Assistant and Office Support. There is also a computer for scanning.

**Justification**

Metro I-net recommends replacing computers every 5 years. This keeps the operating system current on computers and keeps the hardware current to meet the current operating conditions for staff.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	6,000	6,000	6,000	6,000	6,000	30,000
<b>Total</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>30,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	6,000	6,000	6,000	6,000	6,000	30,000
<b>Total</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>30,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Administration

**Contact**

**Type** Unassigned

**Useful Life**

**Category** Buildings

**Project #** ADMIN-17-002  
**Project Name** City Hall Building

**Total Project Cost:** \$207,407

**Description**

This will provide funding for any upgrades to the current City Hall Building.

**Justification**

As buildings age, different projects will need to be completed to keep the building up to date.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Building Department  
**Contact** Community Development Dir  
**Type** Equipment  
**Useful Life** 8-10 years  
**Category** Vehicles

**Project #** B-17-001  
**Project Name** Inspection Vehicle

**Total Project Cost: \$60,000**

**Description**

The Building official and inspection staff utilize vehicles for inspections related to the single family housing construction, remodeling, commercial inspections, code violations, rental inspections and vacant property reviews.

**Justification**

Trucks are used to haul necessary equipment, tools or material to support the inspection process. Building vehicles provide transportation of staff to inspection sites allowing them to process building, code, rental and vacant unit inspections. Vehicles are anticipated to be at end of useful life. These replacements will allow the ability to provide service as per adopted standards. Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings					30,000	30,000
<b>Total</b>					<b>30,000</b>	<b>30,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund					30,000	30,000
<b>Total</b>					<b>30,000</b>	<b>30,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department  
**Contact**  
**Type** Equipment  
**Useful Life** 15  
**Category** Equipment: Miscellaneous

**Project #** FIRE-17-001  
**Project Name** Digital Radios

**Total Project Cost: \$145,761**

**Description**

New digital radio replacement program. Replacement of all radios is needed as the old current ones are not supported by warranty or parts after 2018. We are replacing approx 5 radios a year at this time.

**Justification**

Radios for emergency operations and day to day use. Replacing our old soon to be out of date radios to the new supported radios. 2017 costs per radio is: \$4,074.50 for a mobile radio "built in" and \$4,101.00 for a handheld radio. This is state contract prices. This price increase now after 2016, only allows for 4 radios a year now. currently have 9 mobile radios and 22 handheld radios. To date, spring 2017, 11 handheld radios have been repalced so far.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	16,250	16,250	16,250	16,250	4,000	69,000
<b>Total</b>	<b>16,250</b>	<b>16,250</b>	<b>16,250</b>	<b>16,250</b>	<b>4,000</b>	<b>69,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	16,250	16,250	16,250	16,250	4,000	69,000
<b>Total</b>	<b>16,250</b>	<b>16,250</b>	<b>16,250</b>	<b>16,250</b>	<b>4,000</b>	<b>69,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department  
**Contact** Fire Chief  
**Type** Equipment  
**Useful Life** 10  
**Category** Equipment: Miscellaneous

**Project #** FIRE-17-002  
**Project Name** Fire Gear

**Total Project Cost:** \$214,456

**Description**

Ongoing replacement of Fire Gear.

**Justification**

Fire gear life span is 10 years per NFPA and OSHA. This is a ongoing plan to keep our gear up to date and in good and safe condition. Fire gear is around \$2100 for a set of gear that includes the coat and pants, but not including boots, helmet and hood and gloves. We have been buying 5 sets a year  
 Boots, gloves, helmets and hoods are purchased as needed.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	10,000	10,000	10,000	10,000	10,000	50,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>50,000</b>



**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department

**Contact**

**Type** Unassigned

**Useful Life**

**Category** Vehicles

**Project #** FIRE-17-003  
**Project Name** Fire Apparatus

**Total Project Cost: \$2,100,000**

**Description**

The fire department fleet is divided into Apparatus (Pumpers, Tankers, Ladder Trucks) and vehicles (Grass Rig, Rescue Truck, Duty Officer, Chiefs Car)  
 The fire department apparatus is considered to be Engine 2, Tanker 1 and Tanker 2.

**Justification**

Fire Apparatus are designed specifically for fire suppression and water support in fire suppression. With in this plan we are anticipating replacing our major apparatus on a 25 year life span, although this life cycle is longer than NFPA recommends, due to the current run volume and year to year mileage of the apparatus we anticipate that a 25 year life cycle should be adequate. As the city grows, the potential for volumes to increase are expected. Therefore this plan and overall condition of the apparatus should be re-evaluated on a on-going basis

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	50,000	50,000	50,000	50,000	50,000	250,000
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	50,000	50,000	50,000	50,000	100,000	300,000
<b>Total</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>300,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department

**Contact**

**Type** Equipment

**Useful Life** 10

**Category** Vehicles

**Project #** FIRE-17-004

**Project Name** Fire Vehicles

**Total Project Cost:** \$263,000

**Description**

The fire department fleet is divided in to Apparatus (Pumpers, Tankers, Ladder Trucks) and vehicles (Grass Rig, Rescue Truck, Duty Officer, Chiefs Car)  
 Fire Department vehicles for this plan include Grass 1, 15 year replacement, Rescue 1, 15 year replacement, Duty Officer Car, 5 year replacement, Chiefs Car  
 5 year replacement

**Justification**

Grass 1, would be replaced with a similar crew cab pick up chasis with a "Skid load" pump, capable of providing wildland suppression  
 Rescue 1 would be replaced with a "boxed" style rescue vehicle to provide air (cascade or compressor) light and technical rescue support (water, low angle, secondary extrication tools)  
 Duty Officer vehicle to be replaced every five (5) years with a re-allocated police squad, this provides a cost savings from purchasing vehicles new, it is believed  
 that the miles and use will be on schedule for a productive, efficient life of 5 years  
 Chiefs Car to be replaced every 5 years with a re-allocated police squad, this provides a cost savings from purchasing vehicles new, it is believed that the  
 miles and use will be in schedule for a productive, efficient life of 5 years

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings		40,000	5,000			45,000
<b>Total</b>		<b>40,000</b>	<b>5,000</b>			<b>45,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund		40,000	5,000			45,000
<b>Total</b>		<b>40,000</b>	<b>5,000</b>			<b>45,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department

**Contact**

**Type** Unassigned

**Useful Life**

**Category** Unassigned

**Project #** FIRE-18-006  
**Project Name** EXTRICATION EQUIPMENT

**Total Project Cost: \$45,000**

**Description**

The fire department operates with 2 sets of of vehicle extrication tools. Each set contains 1 spreading tool for seperating and moving a vehicles structural components in the event of a collision and 1 cutting tool, to cut through a vehicles structural compnents. The rationale between maintaining two sets is due to maintaining a level of redundancy for mission circtical equipomnt in case of tool failure or maintence, as well as being able to simultanesouly perform extrication on more than one vehicle or side of a vehicle

**Justification**

The City of St Francis is unquiley situated on several high speed (55mph) state and county roadways. Additionally over the past several years and in to the future, vehicle safety technology has greatly improved with stronger metals, composite material, and crumple zone technology. With these advancements our extrication equipment must keep up to meet the demands of these changes with higher cut force, smaller functual size, and additionally meet the manufactures recommend life of the equipment.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Other					20,000	20,000
<b>Total</b>					<b>20,000</b>	<b>20,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund					20,000	20,000
<b>Total</b>					<b>20,000</b>	<b>20,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Fire Department

**Contact**

**Type** Unassigned

**Useful Life**

**Category** Unassigned

**Project #** FIRE-18-008

**Project Name** GAS FANS

**Total Project Cost: \$12,000**

**Description**

Gas fans also known as "smoke ejectors" are used to ventilate environments of toxic smoke, fumes and hazardous gases

**Justification**

The fire department deploys gas fans for the removal of smoke, fumes, and gases from enclosed spaces. Gas fans are also deployed to control the spread of fire with in a building. By contolling the air flow, we can limit the path of fire spread and travel. Gas fans are a tactical tool required to effectively extinguish fires.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Other		3,000				3,000
<b>Total</b>		<b>3,000</b>				<b>3,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund		3,000				3,000
<b>Total</b>		<b>3,000</b>				<b>3,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 4 years  
**Category** Vehicles

<b>Project #</b>	<b>POL-17-001</b>
<b>Project Name</b>	<b>Squad Cars</b>

**Total Project Cost: \$720,000**

Description
2018- 2 Dodge Charger Police AWD V8- Trade 2014 Dodge Charger
2019- 3 Squad vehicles - Trade 2- 2015 Dodge Chargers, 1 2013 Dodge Charger- Tahoe to city
2020- 1 Squad vehicle- Trade 2016 Dodge Charger
2021- 2 Squad vehicles- Trade Trade 2- 2017 Dodge Chargers
2022- 1 Squad vehicle- Trade 2018 Dodge Charger
2023- 2 Squad vehicles- Trade 2 squads
2024- 1 Squad vehicle- Trade 1 squad
2025- 2 Squad vehicles- Trade 2 squads
2026- 1 Squad vehicle- Trade 1 squad
2027- 2 Squad vehicles- 1 Investigator vehicle replacement- Trade 2 squads, 1 Inv vehicle
2028- 1 Squad vehicle- Trade 1 squad

Justification
Regular replacement of squad cars to maintain a fleet of 7 marked squad cars and an unmarked chiefs car. Also budgeted in 2019 is a vehicle for the department investigator to drive. In years past the investigator has been driving vehicles that were seized by the police department and were awarded to the city in a forfeiture process. The vehicles typically had higher mileage and would be driven for 2-3 years until they became impractical due to rising maintenance costs. There were also set up fees and equipment fees each time a forfeited vehicle was brought into service. Originally the 2011 Chevy Tahoe squad was due for replacement in 2019 for an estimated \$40,000. An investigator vehicle would cost substantially less and could have a life span of 8-10 years. A Dodge Charger will replace the Chevy Tahoe in 2019 and will be added to the fleet in 2018. The Tahoe could be utilized by other city staff. By keeping marked squads on a 4 year rotation we see less maintenance issues and higher trade in values. Traditionally we see a trade in value of \$4,000 to \$5,000 for cars with under 100,000 miles at trade in to current state contract holder Dodge of Burnsville. Amounts budgeted account for at least one trade in each year possibly two depending on if the vehicle could be utilized elsewhere in the city. Amounts budgeted account for equipment and installation.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	95,000	35,000	65,000	35,000	70,000	300,000
<b>Total</b>	<b>95,000</b>	<b>35,000</b>	<b>65,000</b>	<b>35,000</b>	<b>70,000</b>	<b>300,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	95,000	35,000	65,000	35,000	70,000	300,000
<b>Total</b>	<b>95,000</b>	<b>35,000</b>	<b>65,000</b>	<b>35,000</b>	<b>70,000</b>	<b>300,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 8-10 years  
**Category** Equipment: Miscellaneous

<b>Project #</b>	<b>POL-17-002</b>
<b>Project Name</b>	<b>Police Radios</b>

**Total Project Cost: \$178,931**

Description
The police department uses 800 MHZ portable and mobile (squad) radios manufactured by Motorola. The radios are used by every agency in Anoka County and are programmed by Anoka County radio staff. This is a plan to replace any existed non encrypted radios by sometime in 2019 and to keep replacing mobile radios every 6-8 years starting in 2023. Starting in 2028 the CEP amount would increase to replace portable radios as current encrypted radios would be at least 10 years old.
2018- 4 portable Motorola 800 MHZ radios, 1 mobile Motorola 800 MHZradio- \$28,800
2019 -2 mobile Motorola 800 MHZ radios , 1 portable Motorola 800 MHZ radio \$15,000
2020 -2 portable Motorola 800 MHZ radios - \$9,600
2021 - 2 portable Motorola 800 MHZ radios -\$9,600
2022 - 2 portable Motorola 800 MHZ radios - \$9,600
2023 - 1 mobile Motorola 800 MHZ radio - \$5,000
2024 - 1 mobile Motorola 800 MHZ radio - \$5,000 - To be placed into a 2025 Squad
2025 - 1 mobile Motorola 800 MHZ radio - \$5,000 - To be placed into a 2025 Squad
2026 - 1 mobile Motorola 800 MHZ radio - \$5,000
2027 - 3 mobile Motorola 800 MHZ radios - \$15,000
2028 - 1 mobile Motorola 800 MHZ radio and 4 portable radios - \$25,000
2029 - 1 mobile Motorola 800 MHZ radio and 4 portable radios - \$25,000
2030 - 4 portable 800 MHZ radios - \$20,000

Justification
Starting in 2019 Motorola will no longer support some of our current Motorola XTS portable radios and older mobile radios that are in the squads. It was agreed by Anoka County Law Enforcement that any replaced radios would be encrypted to make it almost impossible for conversations over the radio to be monitored by members of the public. Initially our older radios will be used by our reserves as they will still be able to communicate with dispatch because our two main channels won't be encrypted. However, I believe that all of our channels will eventually be encrypted which will mean the reserves will also have to use encrypted radios. Starting in 2020 I would like to start replacing some of the older reserve portable radios with encrypted radios. By purchasing two portable radios each year for 3 years this would provide 6 encrypted radios for our reserves which I believe would be adequate. Starting in 2023 mobile radios would continue to get replaced every 8-10 years and starting in 2028 portable radios would start to get replaced again. By giving radios a reasonable lifespan extended warranty costs could be avoided and maintenance costs can be avoided such as mic replacements, antenna replacements etc. Portable and mobile radios are approximately \$4,800.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	15,000	10,000	10,000	10,000	5,000	50,000
<b>Total</b>	<b>15,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>	<b>50,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	15,000	10,000	10,000	10,000	5,000	50,000
<b>Total</b>	<b>15,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>5,000</b>	<b>50,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact**  
**Type** Unassigned  
**Useful Life**  
**Category** Equipment: Miscellaneous

**Project #** POL-17-003  
**Project Name** Firearms

**Total Project Cost: \$26,500**

**Description**

The duty handguns have an estimated 15 year lifespan. The city would periodically purchase an additional shotgun or replace a shotgun that has been in use for an extended period of time.

2022-Replace existing handguns with new handguns. Exact make, model and price is unknown, but research has shown that a quality duty weapon can be purchased in the price range of \$600-\$800 each.

**Justification**

Firearms can last a very long time if they are taken care of properly. Officers shoot a large amount of ammunition through the duty handguns for training exercised and on duty for various things. Providing a lifespan for the handguns will mean the City of St. Francis would continue to provide its officers with a reasonably modern weapon and less chance for malfunction when the officer needs to use the weapon. The current handguns in use will be 15 years old in 2022. By putting \$3,50 in CEP for the next 4 years we will be able to replace the handguns in 2022. After 2022, the amount can be lowered to \$1,000 per year for 15 years. The same theory would go for the department shotguns that are carried in the squad cars. The shotguns are less expensive and could be replaced at a slower pace on an as needed basis.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	3,500	3,500	3,500	1,000	1,000	12,500
<b>Total</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>1,000</b>	<b>1,000</b>	<b>12,500</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	3,500	3,500	3,500	1,000	1,000	12,500
<b>Total</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>1,000</b>	<b>1,000</b>	<b>12,500</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 4-5  
**Category** Equipment: Computers

**Project #** POL-17-005  
**Project Name** Squad computers

**Total Project Cost:** \$45,300

Description
Replacement of squad computers.
2018- 2 HP I5 Elitebook computers- \$4,000
2019 -3 HP I5 Elitebook computers - \$6,000
2020 - 1 HP I5 Elitebook computer - \$2,200
2021 - 2 HP I5 Elitebook computers - \$4,400
2022 - 1 Squad Computer - \$2,500
2023 - 2 Squad Computers - \$4,400
2024 - 1 Squad Computer - \$2,200
2025 - 2 Squad Computers- \$4,400
2026 - 1 Squad Computer - \$2,200
2027 - 3 Squad Computers - \$6,400- 2 Marked Squad Computers and 1 Inv Computer

Justification
At least one new computer is currently purchased on an annual basis to replace an existing squad computer. Squad computers take more abuse than office computers. Their USB ports become loose over time and issues start to arise after years of use. By replacing the squad computers when the squad car is replaced would mean the computers would get replaced every 4-5 years. Squad computers are currently approximately \$2,000 per computer.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	6,000	2,200	4,400	2,500	4,400	19,500
<b>Total</b>	<b>6,000</b>	<b>2,200</b>	<b>4,400</b>	<b>2,500</b>	<b>4,400</b>	<b>19,500</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	6,000	2,200	4,400	2,500	4,400	19,500
<b>Total</b>	<b>6,000</b>	<b>2,200</b>	<b>4,400</b>	<b>2,500</b>	<b>4,400</b>	<b>19,500</b>



**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 5  
**Category** Equipment: Computers

<b>Project #</b>	<b>POL-17-006</b>
<b>Project Name</b>	<b>Office Computers</b>

**Total Project Cost: \$50,364**

Description
Office computer replacements which include computers for the administrative assistant, office clerk, 2 sergeants, investigator, chief, 2 for the squad room, 1 SRO, 1 Tri Tech training computer, one for the evidence room, one CAD computer in squad room, 1 detention area computer, 1 reserve office computer. Office desktop computers are approximately \$650.00 each plus just under \$300 for Microsoft Office. Office laptop computers are approximately \$1,200 plus just under \$300 for Microsoft Office.
2017- Replace 2 HP desktop squad room computers and 1 SRO HP laptop computer- \$3,800.00
2018 -Replace 1 HP CAD desktop computer, 2 HP sergeant desktop computers, 1 HP office clerk desktop computer and 1 HP reserve office desktop computer- \$5,500.00
2019 -Replace 1 HP investigator desktop computer, 1 HP TriTech training laptop computer, 1 HP chiefs desktop computer, 1 HP evidence room desktop computer, 1 HP detention area desktop computer - \$6,000.00
2021- Replace 1 HP administrators assistant desktop computer- \$1,100.00
2022- Replace 2 HP desktop squad room computers and 1 SRO HP laptop computer- \$3,800.00
2023- Replace 1 CAD desktop computer, 2 sergeant desktop computers, 1 office clerk desktop computer, 1 reserve office desktop computer - \$5,500.
2024 - Replace 1 investigator desktop computer, 1 training laptop computer, 1 chiefs laptop office computer, 1 evidence room desktop computer, 1 detention area desktop computer - \$6,000.
2025 -

Justification
I spoke with one of our I.T.'s who recommends replacing computers every 5 years. One reason for this is to make sure that the operating system is supported. An example of this is that by January of 2020 Windows 7 will no longer be supported by Microsoft and Roseville I.T. will be going to Windows 10 which is what the police department will have to be using as well. Currently most of our office computers use Windows 7. Another reason for replacing every 5 years is to have a machine with modern hardware to support everything we use the computers for. Over time computers also develop what is called heat wear that can damage the hardware.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	6,000	0	1,100	3,800	5,500	16,400
<b>Total</b>	<b>6,000</b>	<b>0</b>	<b>1,100</b>	<b>3,800</b>	<b>5,500</b>	<b>16,400</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	6,000	0	1,100	3,800	5,500	16,400
<b>Total</b>	<b>6,000</b>	<b>0</b>	<b>1,100</b>	<b>3,800</b>	<b>5,500</b>	<b>16,400</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 15  
**Category** Equipment: Miscellaneous

**Project #** POL-17-007  
**Project Name** Rifle Sights

**Total Project Cost: \$6,000**

**Description**

Routine replacement of rifle sights after approximately 15 years of use.

**Justification**

Rifle sights have a long lifespan if taken care of. The sights should be replaced after the lifespan to maintain modern equipment and assure the equipment will work when needed.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	500	500	500	500	500	2,500
<b>Total</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>2,500</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	500	500	500	500	500	2,500
<b>Total</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>2,500</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life** 12  
**Category** Equipment: Miscellaneous

<b>Project #</b>	<b>POL-17-008</b>
<b>Project Name</b>	<b>Squad Cameras</b>

**Total Project Cost: \$111,500**

<b>Description</b>
Squad camera replacement after 10 years of use.  2024 - Replacement of 7 Arbitrator squad cameras- \$50,000 2028 - Replacement of 1 Arbitrator detention/DMT area camera

<b>Justification</b>
A product manager with Baycom who is a representative for Arbitrator Cameras recommended a 7-10 year lifespan for the cameras. He did say he knows of cameras that are still in use from 12 years ago and the cameras are very dependable and durable. I also spoke with Roseville I.T who advised Panasonic recommends replacement after 10 years due to rapid changes in technology and support reasons. After ten years I'm recommending starting to replace cameras in the squad cars. Cameras are important for accountability and transparency reasons. Per Baycom the camera systems are approximately \$6000 each which includes a rear facing camera, other necessary hardware and a 3 year maintenance package. Labor to replace each squad camera is estimated at \$500 per squad which includes new wiring. An Arbitrator camera system is also utilized in the detention/DMT area which would be replaced in 2028.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	3,500	3,500	7,500	7,500	12,500	34,500
<b>Total</b>	<b>3,500</b>	<b>3,500</b>	<b>7,500</b>	<b>7,500</b>	<b>12,500</b>	<b>34,500</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	3,500	3,500	7,500	7,500	12,500	34,500
<b>Total</b>	<b>3,500</b>	<b>3,500</b>	<b>7,500</b>	<b>7,500</b>	<b>12,500</b>	<b>34,500</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Police Department  
**Contact** Chief of Police  
**Type** Equipment  
**Useful Life**  
**Category** Equipment: Miscellaneous

<b>Project #</b>	<b>POL-17-009</b>
<b>Project Name</b>	<b>Body Cameras</b>

**Total Project Cost: \$75,500**

**Description**

We are beginning to talk about possible future use of body cams. At this point little research has been done on prices of body cams, software, servers, and staff costs associated with body cams. I did receive pricing information from Roseville I.T regarding costs associated with a Wolfcom body camera system including servers, equipment costs, software and licensing fees. To provide St Francis PD with this camera system the costs associated would be approximately \$38,000. This does not include any additional personnel costs but an option would be for several agencies to use the service of one employee who would meet data requests by the public as well as download requests from the public and employees of the police departments.

UPDATE: Received pricing from Roseville I.T for Arbitrator body cameras amounting to approximately \$25,000. Procedures to implement a body worn program involve public input, policy placement, council approval etc. If all is approved the police department could initiate a body worn program as early as 2021. There would be additional costs to install equipment in current squad cars as part of the body camera system. \$30,000 is budgeted for 2021 implementation which would include the additional costs. Server/Storage costs on existing Roseville I.T servers would be added into the consulting fees line item of the department budget starting in 2021.

**Justification**

Body cams are becoming more common throughout the country and it may only be a matter of time before state governments start requiring them to be worn. I believe it's important to start planning for the purchase and implementation of body cams in the next few years. The exact date of implementation as well as the costs associated is unknown at this time but through the little research I've done they can run in the tens of thousands of dollars.

UPDATE: See updated information under the description.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	10,000	10,000	6,000	6,000	6,000	38,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>38,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	10,000	10,000	6,000	6,000	6,000	38,000
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>38,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 10  
**Category** Vehicles

**Project #** PW-17-002  
**Project Name** Pickup Trucks

**Total Project Cost: \$240,000**

Description
2018 - 2007 Dodge Caliber, 2007 Ford Crown Vic replace w/4x4 pickup-\$40,000
2021 - 2011 Dodge 4x4 pickup w/ plow replace w/similar - \$42,000
2021 - 2011 Ford Escape replace w/similar - \$26,000
2022 - 2012 Ford 4x4 pickup replace w/similar - \$42,000
2024 - 2014 Dodge 4x4 pickup w/plow, Tommy lift gate replace with similar - \$45,000
2027 - 2017 Dodge 4x4 pickup w/plow replace with similar - \$45,000

Justification
Pickup trucks are used to haul equipment, material, tools and support snow removal operations. They also provide transportation of staff to work locations, and trailer other equipment to provide the department the ability to attain the adopted City Standards and service levels for the Public Works Department.
Vehicles are anticipated to be at end of useful life. These replacements will allow the ability to provide services as per adopted standards.
Estimated replacement prices do not include trade values.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings			68,000	42,000		110,000
<b>Total</b>			<b>68,000</b>	<b>42,000</b>		<b>110,000</b>

  

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund			68,000	42,000		110,000
<b>Total</b>			<b>68,000</b>	<b>42,000</b>		<b>110,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Unassigned  
**Useful Life** 15  
**Category** Vehicles

**Project #** PW-17-005  
**Project Name** Crane Truck

**Total Project Cost: \$95,000**

**Description**  
 2022 - 2007 Dodge 4x4 w/compartement box and crane replace w/similar-\$95,000

**Justification**  
 Sewer crane truck is used to haul equipment, material, tools and provide lifting capabilities for routine/emergency maintenance operations at lift stations and WWTP. Provide transportation of staff to work locations, and trailer other equipment to provide the department the ability to attain the adopted City Standards and service levels for the Public Works Department.  
 Vehicles are anticipated to be at end of useful life. These replacements will allow the ability to provide services as per adopted standards.  
 Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings				95,000		95,000
<b>Total</b>				<b>95,000</b>		<b>95,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund				95,000		95,000
<b>Total</b>				<b>95,000</b>		<b>95,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 20  
**Category** Vehicles

**Project #** PW-17-006  
**Project Name** 2008 Dump Truck referb

**Total Project Cost: \$70,000**

**Description**

2019 - 2008 International Dump Truck Referb - renovate and overhaul truck, snow and ice control equipment. \$70,000.

**Justification**

Dump Trucks are used for snow/ice control, material hauling, debris clean up and road maintenance. These trucks are equipped with reversible front plows, wings, underbody plows, sanders and brine tanks. These trucks are used to ensure that adopted City Standards are met for street maintenance, utility infrastructure maintenance and snow/ice control.

Because the City did not have proper facilities to care for this truck from its original purchase the useful life has been shortened. Refurbishing this truck can extend the useful life of this tool. Renovation will likely be a combination of removing the hook hoist and replacing with standard dump hoist to alleviate overweight and underpowered condition, rebuilding or replacing deteriorating box, adding elliptical brine tanks to improve stability and balance, moving wing mount to rear of truck to maximize efficiency, replacement of corroding hydraulic and electrical components, undercoating frame and bottom of truck.

This renovation will allow the ability to provide services as per adopted standards.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	70,000					70,000
<b>Total</b>	<b>70,000</b>					<b>70,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	70,000					70,000
<b>Total</b>	<b>70,000</b>					<b>70,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 20  
**Category** Equipment: PW Equip

<b>Project #</b>	<b>PW-17-011</b>
<b>Project Name</b>	<b>2002 Cat Motorgrader referb</b>

**Total Project Cost: \$30,000**

<b>Description</b>
2022 - 2002 Cat Motorgrader refurbish - \$30,000

<b>Justification</b>
Motorgrader is used for snow/ice control, debris clean up and gravel road maintenance. This unit is equipped with reversible front plow, wing, underbody plow, scarifier and roller packer. This unit is used to ensure that adopted City Standards are met for street maintenance, utility infrastructure maintenance and snow/ice control.
Refurbishing this unit can extend the useful life of this tool. Renovation will likely be a combination of overhauling engine, transmission and drive system, replacing cable wing actuators with hydraulic cylinders to maximize efficiency, replacement of corroding hydraulic and electrical components, light replacement, undercoating frame and bottom of unit and tire replacement.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings				30,000		30,000
<b>Total</b>				<b>30,000</b>		<b>30,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund				30,000		30,000
<b>Total</b>				<b>30,000</b>		<b>30,000</b>



**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 15  
**Category** Vehicles

**Project #** PW-17-014  
**Project Name** 1990 Chevy Kodiak Tanker referb

**Total Project Cost: \$15,000**

**Description**

2020 - 1990 Chevrolet Kodiak Tanker refurbish-\$15,000.

**Justification**

Tanker Truck is used for equipment/facility cleaning(lift stations,WWTP), ice skating rink maintenance, debris clean up and gravel road maintenance. This trucks is equipped with a 2500 gallon tank and a pump.This truck is used to ensure that adopted City Standards are met for street maintenance and utility infrastructure maintenance.

Refurbishing this unit can extend the useful life of this tool. Renovation will likely be a combination of overhauling engine, transmission and drive system, replacement of corroding hydraulic and electrical components and painting unit. \$15,000.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings		15,000				15,000
<b>Total</b>		<b>15,000</b>				<b>15,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund		15,000				15,000
<b>Total</b>		<b>15,000</b>				<b>15,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life**  
**Category** Equipment: PW Equip

<b>Project #</b>	<b>PW-17-017</b>
<b>Project Name</b>	<b>Miscellaneous Equipment and Attachments</b>

**Total Project Cost: \$100,500**

Description
2018 - 2013 Boss Power V XT-plow, replace with similar Western plow-\$8,000.
2019 - 2004 Bobcat snowblower attachment, replace with similar-\$7,000.
2021 - 2016 Western snow plow, replace with similar plow-\$8,000.
2021 - New Western Plow installed on new replacement truck.
2023 - 2003 Bobcat pickup broom attachment, replace with similar-\$6,000.
2023 - 2008 Berti Ditch Mower (TA/P200), replace with similar-\$15,000.
2025 - 2010 Bobcat Angle Broom Attachment, replace with similar-\$5,000.
2027 - 2012 Ball Field Groomer, replace with similar-\$4,000.
2028 - 2008 Diamond Shouldering Disc, replace with similar-\$7,500.
2036 - 2006 Cat Fork Lift, replace with similar-\$40,000.

Justification
Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance, street maintenance, utility infrastructure maintenance and snow/ice control.
Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.
Estimated replacement prices do not include trade values.

Expenditures	2019	2020	2021	2022	2023	Total
Equip/Vehicles/Furnishings	7,000		8,000		21,000	36,000
<b>Total</b>	<b>7,000</b>		<b>8,000</b>		<b>21,000</b>	<b>36,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Capital Equipment Fund	7,000		8,000		21,000	36,000
<b>Total</b>	<b>7,000</b>		<b>8,000</b>		<b>21,000</b>	<b>36,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 15 years  
**Category** Equipment: PW Equip

**Project #** PW-17-018  
**Project Name** 2008 Belos Trans Giant Replacement

**Total Project Cost: \$65,000**

**Description**  
 2023 - 2008 Belos Trans Giant w/ Erskine snowblower and Toro mower deck attachments, replace with Toro Batwing mower or similar-\$65,000.

**Justification**  
 Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance, street maintenance, utility infrastructure maintenance and snow/ice control.  
 Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.  
 Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings					65,000	65,000
<b>Total</b>					<b>65,000</b>	<b>65,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund					65,000	65,000
<b>Total</b>					<b>65,000</b>	<b>65,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 5  
**Category** Equipment: PW Equip

**Project #** PW-17-019  
**Project Name** Zero Turn Mower Replacement

**Total Project Cost:** \$42,100

**Description**

2019 - 2009 Kubota Zero Turn Mower replacement with similar-\$20,100.  
 2024 - 2014 Hustler Zero Turn Mower replacement with similar-\$22,000.

**Justification**

Every 5 years a zero turn mower will be replaced. The new one will be the primary mower, the other will become the backup. This ensures mowing will be completed timely and efficiently. This will also help to keep the hours at or below 1500 hours per unit when traded off. This helps to maintain trade value.

Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance.

Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.

Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	20,100					20,100
<b>Total</b>	<b>20,100</b>					<b>20,100</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	20,100					20,100
<b>Total</b>	<b>20,100</b>					<b>20,100</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 15  
**Category** Equipment: PW Equip

**Project #** PW-17-020  
**Project Name** 2006 JD utility tractor replacement

**Total Project Cost: \$50,000**

**Description**

2019 - 2006 John Deere Tractor with snowblower, tiller, mower deck and spreader attachments. Replace with Bobcat Toolcat and similar attachments-\$50,000.

**Justification**

Various pieces of equipment and attachments allow staff to complete many task to ensure that adopted City Standards are met for park/grounds maintenance, street maintenance, utility infrastructure maintenance and snow/ice control.

Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.

Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	50,000					50,000
<b>Total</b>	<b>50,000</b>					<b>50,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Public Works  
**Contact**  
**Type** Unassigned  
**Useful Life**  
**Category** Equipment: Computers

<b>Project #</b>	<b>PW-17-022</b>
<b>Project Name</b>	<b>Computers</b>

**Total Project Cost: \$42,850**

<b>Description</b>
Replacement of computers for the public works department

<b>Justification</b>
Replace of computers

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings	2,000	2,000	2,000	2,000	2,000	10,000
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>10,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund	2,000	2,000	2,000	2,000	2,000	10,000
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>10,000</b>

# Street Fund

**City of St. Francis  
Street Fund-Tax Levy**

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
General Fund Transfer	\$ 1,400,000.00											
Rum River Bluffs Fund	\$ 124,737.39											
Pederson Drive	\$ (32,308.75)											
Tax	\$ 60,000.00	\$ 120,000.00	\$ 180,000.00	\$ 240,000.00	\$ 300,000.00	\$ 360,000.00	\$ 420,000.00	\$ 480,000.00	\$ 540,000.00	\$ 600,000.00	\$ 660,000.00	\$ 720,000.00
Right of Way Permits	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
General Fund Paid	\$ 126,540.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Municipal Maintenance	\$ -	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00
Municipal Construction	\$ 112,500.00	\$ 1,480,000.00	\$ 225,000.00	\$ 125,000.00								
<b>Total</b>	<b>\$ 1,791,468.64</b>	<b>\$ 1,716,500.00</b>	<b>\$ 521,500.00</b>	<b>\$ 481,500.00</b>	<b>\$ 416,500.00</b>	<b>\$ 476,500.00</b>	<b>\$ 536,500.00</b>	<b>\$ 596,500.00</b>	<b>\$ 656,500.00</b>	<b>\$ 716,500.00</b>	<b>\$ 776,500.00</b>	<b>\$ 836,500.00</b>
<b>Expenditures:</b>												
Sealcoating/crack filling												
District 1					\$ 231,435.00		\$ 175,000.00					
District 2	\$ 126,540.00							\$ 175,000.00				
District 3		\$ 103,230.00							\$ 175,000.00			
District 4			\$ 206,460.00							\$ 175,000.00		
District 5				\$ 250,520.00							\$ 175,000.00	
Off Year							\$ 100,000.00					
Rehab/Overlay												
Guarani/230th/Jivaro/Pederson/Makah	\$ 202,500.00											
Stark/Zea/Yucca/233rd/227th												
Ct/Vintage/Woodbine/232nd/227th/226th/Tulip		\$ 448,750.00										
/225th Lane												
230th Lane/Flora/Arrowhead/230th			\$ 303,750.00									
Lane/229th/235th				\$ 125,000.00								
Tamarack-North Half												
Street Reconstruction												
Butterfield/232/229th/Poppy/229th/227th	\$ 1,155,000.00											
239th/245th/47 to Kings Highway				\$ 1,190,000.00								
Downtown Parking Lot	\$ 135,000.00											
Routine Asphalt Repair & Maintenance	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Gravel Repair & Maintenance	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Engineering	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
ROW-Engineering	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Paving Gravel												
<b>Total Expenditures</b>	<b>\$ 329,040.00</b>	<b>\$ 1,920,980.00</b>	<b>\$ 589,210.00</b>	<b>\$ 1,644,520.00</b>	<b>\$ 310,435.00</b>	<b>\$ 179,000.00</b>	<b>\$ 254,000.00</b>	<b>\$ 254,000.00</b>	<b>\$ 254,000.00</b>	<b>\$ 254,000.00</b>	<b>\$ 254,000.00</b>	<b>\$ 79,000.00</b>
Difference	\$ 1,462,428.64	\$ (204,480.00)	\$ (67,710.00)	\$ (1,163,020.00)	\$ 106,065.00	\$ 297,500.00	\$ 282,500.00	\$ 342,500.00	\$ 402,500.00	\$ 462,500.00	\$ 522,500.00	\$ 757,500.00
Beginning Cash Balance	\$ -	\$ 1,462,428.64	\$ 1,257,948.64	\$ 1,190,238.64	\$ 27,218.64	\$ 133,283.64	\$ 430,783.64	\$ 713,283.64	\$ 1,055,783.64	\$ 1,458,283.64	\$ 1,920,783.64	\$ 2,443,283.64
Ending Cash Balance	\$ 1,462,428.64	\$ 1,257,948.64	\$ 1,190,238.64	\$ 27,218.64	\$ 133,283.64	\$ 430,783.64	\$ 713,283.64	\$ 1,055,783.64	\$ 1,458,283.64	\$ 1,920,783.64	\$ 2,443,283.64	\$ 3,200,783.64

Paving Gravel is unfunded at this time.

Municipal State Construction Funds												
\$ 860,045.91	\$ 347,083.00	\$ 372,853.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00	\$ 347,083.00
	\$ (112,500.00)	\$ (1,480,000.00)	\$ (225,000.00)	\$ (125,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,094,628.91	\$ (12,518.09)	\$ 109,564.91	\$ 331,647.91	\$ 678,730.91	\$ 1,025,813.91	\$ 1,372,896.91	\$ 1,719,979.91	\$ 2,067,062.91	\$ 2,414,145.91	\$ 2,761,228.91	\$ 3,108,311.91



City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Street Department	1,841,980	510,210	1,565,520	231,435		4,149,145
<b>EXPENDITURE TOTAL</b>	<b>1,841,980</b>	<b>510,210</b>	<b>1,565,520</b>	<b>231,435</b>		<b>4,149,145</b>

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
State Aid	325,000	225,000	125,000			675,000
Street Fund	1,516,980	285,210	1,440,520	231,435		3,474,145
<b>SOURCE TOTAL</b>	<b>1,841,980</b>	<b>510,210</b>	<b>1,565,520</b>	<b>231,435</b>		<b>4,149,145</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Street Department  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Street Maintenance

**Project #** CIP-PW-001  
**Project Name** Street Maintenance Program

**Total Project Cost:** \$918,185

**Description**  
 Annual bituminous preservation sealcoat and rehabilitation overlay programs.  
 2018: District #2 - Sealcoat (\$126,540)  
 2019: District #3 - Sealcoat (\$103,230)  
 2020: District #4 - Sealcoat (\$206,460)  
 2021: District #5 - Sealcoat (\$250,520)  
 2022: District #1 - Sealcoat (\$231,435)  
 DEPARTMENT: Operations & Maintenance/Street Maintenance Division

**Justification**  
 Street sealcoating and overlay programs coordinated with the adopted comprehensive O&M Street/Utilities Maintenance district plan. The sealcoating program is needed to preserve/maintain street condition. The overlay program will rehabilitate street condition. Both will dramatically lengthen service life of sound streets with good soil subbase and adequate drainage. While we presently reconstruct streets as needed, the resurfacing programs will continue to reduce reconstruction needs while providing a smoother, more aesthetically pleasing ride and offer higher serviceability. The anticipated savings are a result of doubling the life of an average street from 25 to 50 years before requiring reconstruction.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	103,230	206,460	250,520	231,435		791,645
<b>Total</b>	<b>103,230</b>	<b>206,460</b>	<b>250,520</b>	<b>231,435</b>		<b>791,645</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Street Fund	103,230	206,460	250,520	231,435		791,645
<b>Total</b>	<b>103,230</b>	<b>206,460</b>	<b>250,520</b>	<b>231,435</b>		<b>791,645</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Street Department  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Street Rehabilitation

<b>Project #</b>	<b>CIP-PW-002</b>
<b>Project Name</b>	<b>Street Rehabilitation Program</b>

**Total Project Cost: \$1,080,000**

<b>Description</b>
<p>Rehabilitation overlays of the following Local street segments and MSA street segments:                  2018: Guarani St/230th Ave from Pederson to Jivaro St (Local .40 miles) - \$90,000. Jivaro St from Pederson Dr to 230th Ave, 230th Ave from Jivaro to Makah St (MSA .45 miles) - \$112,500.                  2019: Stark Dr, Zea St north half, Yucca St south of 233rd, 227th Ct and Vintage St (Local .55 miles) - \$123,750. Woodbine St, 232nd Ave, 227th Ave, 226th Ave, Vitage St, Zea St, Tulip St, 225th Lane (MSA 1.3 miles) - \$325,000.                  2020: 230th Lane, Flora St from Arrowhead to 230th Ln (Local .35 miles) - \$78,750. Arrowhead St from 229th to 235th (MSA .90 miles) - \$225,000.                  2021: Tamarack St north half (MSA .5 miles) - \$125,000.</p> <p>Information taken from 2016 Street System Strategy Plan.</p>

<b>Justification</b>
<p>Maintenance costs are increasing and the streets are cracking, rutting and showing wear due to high traffic and weathering. Rehabilitation will extend life of roadway to a near new condition. Repair broken or settled curb, gutters and utilities (particularly water valves) as necessary, mill entire street and overlay with leveling and wearing courses of asphalt (total of at least 4 inches). Cost is break even over life of improvement.</p> <p>This work coincides with the 2016 Street System Strategy Plan.</p>

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	448,750	303,750	125,000			877,500
<b>Total</b>	<b>448,750</b>	<b>303,750</b>	<b>125,000</b>			<b>877,500</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
State Aid	325,000	225,000	125,000			675,000
Street Fund	123,750	78,750				202,500
<b>Total</b>	<b>448,750</b>	<b>303,750</b>	<b>125,000</b>			<b>877,500</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Street Department  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Street Reconstruction

**Project #** CIP-PW-003  
**Project Name** Street Reconstruction Program

**Total Project Cost:** \$2,345,000

**Description**

Street Reconstruction Projects are done in conjunction with water, sewer, and storm sewer utility improvements. These additional cost are accounted for in separate CIP projects.  
 Reconstruction of the following Local street segments and MSA street segments:  
 2019: Butterfield from 232nd Ave to 229th. Poppy St from 229th Ave to 227th Ave. (Project coordination with Oak Grove) (MSA .55 miles) - \$1,155,000.  
 2021: 239th Ave, 1/2 245th from Hwy 47 to Kings Hwy (Coordinate with Stanford Township) (Local .9 miles) - \$1,190,000.

**Justification**

The reconstruction program targets streets where the maintenance costs and/or condition have risen to an unacceptable level and therefore it is most cost effective to reconstruct the entire roadway.  
 There may be public and private utility repairs associated with some of this reconstruction.  
 Reconstruction of some segments will require joint powers agreements with neighboring Cities or Townships to share the costs.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	1,155,000		1,190,000			2,345,000
<b>Total</b>	<b>1,155,000</b>		<b>1,190,000</b>			<b>2,345,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
State Aid	0					0
Street Fund	1,155,000		1,190,000			2,345,000
<b>Total</b>	<b>1,155,000</b>		<b>1,190,000</b>			<b>2,345,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Street Department  
**Contact** Public Works Director  
**Type** Improvement  
**Useful Life**  
**Category** Street Construction

**Project #** CIP-PW-004  
**Project Name** Downtown Parking Lot Construction

**Total Project Cost: \$135,000**

**Description**  
 2019 - Construction of Downtown Parking Lot near Fire Station-\$135,000.

**Justification**  
 Construction of new parking lot on city owned empty lot would provide additional parking in the downtown area for events held at Fire Station and at Woodbury Park.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	135,000					135,000
<b>Total</b>	<b>135,000</b>					<b>135,000</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Street Fund	135,000					135,000
<b>Total</b>	<b>135,000</b>					<b>135,000</b>

# Building (Facility Maintenance) Fund

**City of St. Francis  
Buildings**

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Funding Tax Levy	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>Expenditures:</b>															
City Hall	FM-17-001	\$ 3,800					\$ 60,000								
Fire Station	FM-17-003	\$ 11,500	\$ 19,400	\$ 18,400	\$ 40,500										\$ 125,000
Police/PW	FM-17-004	\$ 27,000	\$ 27,000												\$ 650,000
4020 Shop	FM-17-005					\$ 14,000									\$ 110,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 42,300</b>	<b>\$ 46,400</b>	<b>\$ 18,400</b>	<b>\$ 40,500</b>	<b>\$ 14,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 885,000</b>
<b>Difference</b>	<b>\$ 60,000</b>	<b>\$ 17,700</b>	<b>\$ 13,600</b>	<b>\$ 41,600</b>	<b>\$ 19,500</b>	<b>\$ 46,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ (825,000)</b>
Beginning Cash Balance	\$ -	\$ 60,000	\$ 77,700	\$ 91,300	\$ 132,900	\$ 152,400	\$ 198,400	\$ 258,400	\$ 258,400	\$ 318,400	\$ 378,400	\$ 438,400	\$ 498,400	\$ 558,400	\$ 618,400
Ending Cash Balance	\$ 60,000	\$ 77,700	\$ 91,300	\$ 132,900	\$ 152,400	\$ 198,400	\$ 258,400	\$ 258,400	\$ 318,400	\$ 378,400	\$ 438,400	\$ 498,400	\$ 558,400	\$ 618,400	\$ (206,600)

City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Facility Maintenance	42,300	46,400	18,400	40,500	14,000	161,600
<b>EXPENDITURE TOTAL</b>	<b>42,300</b>	<b>46,400</b>	<b>18,400</b>	<b>40,500</b>	<b>14,000</b>	<b>161,600</b>

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Building Fund	42,300	46,400	18,400	40,500	14,000	161,600
<b>SOURCE TOTAL</b>	<b>42,300</b>	<b>46,400</b>	<b>18,400</b>	<b>40,500</b>	<b>14,000</b>	<b>161,600</b>



**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Facility Maintenance  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Buildings

**Project #** FM-17-001  
**Project Name** City Hall Facility Maintenance

**Total Project Cost: \$63,800**

**Description**

2019 - Sealcoat parking lot-\$3,800.  
 2025 - Replace roof shingles-\$60,000.

**Justification**

Sealcoating parking lot will increase life expectancy of asphalt, reducing the need for large replacement costs.  
 Roof shingles are anticipated to be at the end of useful life, no longer protecting the building.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	3,800					3,800
<b>Total</b>	<b>3,800</b>					<b>3,800</b>

  

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Building Fund	3,800					3,800
<b>Total</b>	<b>3,800</b>					<b>3,800</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Facility Maintenance  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Buildings

<b>Project #</b>	<b>FM-17-003</b>
<b>Project Name</b>	<b>Fire Station Facility Maintenance</b>

**Total Project Cost: \$214,800**

Description
2019 - Sealcoat Parking lot-\$11,500.
2020 - Replacement of one of the heating and air units and entryway unit heater-\$19,400.
2021 - Replacement of second building heating and air unit-\$18,400.
2022 - Replacement of apparatus bay infrared heating units-\$40,500.
2032 - Replace roof-\$125,000.

Justification
Sealcoating parking lot will increase life expectancy of asphalt, reducing the need for large replacement costs.
Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.
Roof is anticipated to be at the end of useful life, no longer protecting the building.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	11,500	19,400	18,400	40,500		89,800
<b>Total</b>	<b>11,500</b>	<b>19,400</b>	<b>18,400</b>	<b>40,500</b>		<b>89,800</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Building Fund	11,500	19,400	18,400	40,500		89,800
<b>Total</b>	<b>11,500</b>	<b>19,400</b>	<b>18,400</b>	<b>40,500</b>		<b>89,800</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Facility Maintenance  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Buildings

<b>Project #</b>	<b>FM-17-004</b>
<b>Project Name</b>	<b>Police/Public Works Facility Maintenance</b>

**Total Project Cost: \$704,000**

Description
2019 - Sealcoat ½ Parking lot-\$27,000. 2020 - Sealcoat ½ Parking lot-\$27,000. 2032 - Replace roof-\$650,000.

Justification
Sealcoating parking lot will increase life expectancy of asphalt, reducing the need for large replacement costs. Roof membrane is anticipated to be at the end of useful life, no longer protecting the building.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	27,000	27,000				54,000
<b>Total</b>	<b>27,000</b>	<b>27,000</b>				<b>54,000</b>

  

Funding Sources	2019	2020	2021	2022	2023	Total
Building Fund	27,000	27,000				54,000
<b>Total</b>	<b>27,000</b>	<b>27,000</b>				<b>54,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Facility Maintenance  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Buildings

**Project #** FM-17-005  
**Project Name** 4020 Public Works Facility Maintenance

**Total Project Cost: \$124,000**

Description
2023 - Replace infrared unit heaters-\$14,000. 2032 - Replace roof of Salt Shed-\$40,000. 2032 - Replace roof of Trap Rock Shed-\$30,000. 2032 - Replace building roof-\$40,000.

Justification
Heating equipment is anticipated to be at end of reliable useful life. Roof membranes are anticipated to be at the end of useful life, no longer protecting the building.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance					14,000	14,000
<b>Total</b>					<b>14,000</b>	<b>14,000</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Building Fund					14,000	14,000
<b>Total</b>					<b>14,000</b>	<b>14,000</b>

# Park Improvement Fund

City of St. Francis  
Parks

Funding	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures:																
Community	PK-17-001	\$ 163,800						\$ 378,000						\$ 90,000	\$ 37,000	\$ 11,500
Deer Creek 2nd	PK-17-002	\$ 1,100		\$ 12,000				\$ 20,000				\$ 75,000				
DeGardner		\$ 700														
Durigan Locher		\$ 350						\$ 55,000								
Hidden Ponds			\$ 206,000		\$ 6,250					\$ 55,000						
Highland Woods	PK-17-004		\$ 1,200	\$ 48,500			\$ 12,000		\$ 55,000							
Rum River Blvd		\$ 800														\$ 2,800
Rum River Woods		\$ 200	\$ 55,000			\$ 125,000										
Seelye Brooke		\$ 2,300											\$ 75,000			
Woodbury	PK-17-003	\$ 1,800	\$ 14,000													\$ 15,000
Dollar General Trail		\$ 120,000														
Total Expenditures	\$ 124,100	\$ 166,950	\$ 276,200	\$ 60,500	\$ 6,250	\$ -	\$ 137,000	\$ 453,000	\$ -	\$ 110,000	\$ -	\$ -	\$ 75,000	\$ 165,000	\$ 37,000	\$ 29,300
Difference	\$ (124,100)	\$ (166,950)	\$ (276,200)	\$ (60,500)	\$ (6,250)	\$ -	\$ (137,000)	\$ (453,000)	\$ -	\$ (110,000)	\$ -	\$ -	\$ (75,000)	\$ (165,000)	\$ (37,000)	\$ (29,300)
Beginning Cash Balance	\$ -	\$ (124,100)	\$ (291,050)	\$ (567,250)	\$ (627,750)	\$ (634,000)	\$ (634,000)	\$ (771,000)	\$ (1,224,000)	\$ (1,224,000)	\$ (1,334,000)	\$ (1,334,000)	\$ (1,334,000)	\$ (1,409,000)	\$ (1,574,000)	\$ (1,611,000)
Ending Cash Balance	\$ (124,100)	\$ (291,050)	\$ (567,250)	\$ (627,750)	\$ (634,000)	\$ (634,000)	\$ (771,000)	\$ (1,224,000)	\$ (1,224,000)	\$ (1,334,000)	\$ (1,334,000)	\$ (1,334,000)	\$ (1,409,000)	\$ (1,574,000)	\$ (1,611,000)	\$ (1,640,300)

City of St. Francis, Minnesota  
*Capital Improvement Plan*  
 2019 thru 2023

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Park Improvement Fund	165,600	15,200	60,500			241,300
<b>EXPENDITURE TOTAL</b>	<b>165,600</b>	<b>15,200</b>	<b>60,500</b>			<b>241,300</b>

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Park Improvement Fund	165,600	15,200	60,500			241,300
<b>SOURCE TOTAL</b>	<b>165,600</b>	<b>15,200</b>	<b>60,500</b>			<b>241,300</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Park Improvement Fund  
**Contact** Public Works Director  
**Type** Improvement  
**Useful Life**  
**Category** Park Improvements

**Project #** PK-17-001  
**Project Name** Community Park Facility Maintenance

**Total Project Cost:** \$698,700

Description
2018 - Community Park, warming house-replace building heating and air units-\$18,400.
2019 - Community Park, hockey rink-replace lighting, board system and pave hockey rink area-\$135,000.
2019 - Community Park, sealcoat all 3 parking lots-\$19,000.
2019 - Community Park, sealcoat asphalt trails-\$9,800.
2025 - Community Park, Concession/Restroom Building, replacement of aging, noncompliant building-\$378,000.
2031 - Community Park, playground equipment, replacement of playground equipment-\$90,000.
2032 - Community Park, warming house, replace roof shingles-\$20,000.
2032 - Community Park, picnic shelter, replace roof shingles-\$17,000.
TBD - Community Park, concrete trails, replace concrete trails-\$11,500.

Justification
HVAC equipment is anticipated to be at end of reliable useful life.
Existing hockey rink lighting was outdated when it was repurposed as lighting for the rink, new LED lighting would be more efficient and easier to maintain. Board system and fencing is expected to be at end of useful life. Paving inside the hockey rink would create a flat surface making flooding procedures more efficient and could double as a summer basketball court.
Sealcoating parking lot and trails will increase life expectancy of asphalt, reducing the need for large replacement costs.
Concession stand, restrooms, ballfield maintenance, storage, utility room building is outdated and not ADA compliant. Replacement of this facility could allow for improved services to be offered to those who utilize the park.
Playground equipment is anticipated to be at the end of useful life, public safety is a concern with aging equipment.
Roof shingles are anticipated to be at the end of useful life, no longer protecting the building
At some point worn concrete will need replacement.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	163,800					163,800
<b>Total</b>	<b>163,800</b>					<b>163,800</b>

Funding Sources	2019	2020	2021	2022	2023	Total
Park Improvement Fund	163,800					163,800
<b>Total</b>	<b>163,800</b>					<b>163,800</b>



**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Park Improvement Fund  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Park Improvements

**Project #** PK-17-002  
**Project Name** Deer Creek 2nd Park Facility Maintenance

**Total Project Cost: \$108,100**

**Description**

2018 - Deer Creek 2nd Park, sealcoat asphalt trails-\$1,100.  
 2021 - Deer Creek 2nd Park, picnic shelter roof shakes replacement-\$12,000.  
 2025 - Deer Creek 2nd Park, study need for additional trails-\$20,000.  
 2030 - Deer Creek 2nd Park, playground equipment, replacement of playground equipment-\$75,000.

**Justification**

Sealcoating trails will increase life expectancy of asphalt, reducing the need for large replacement costs.

Roof shingles are anticipated to be at the end of useful life, no longer protecting the building.

New trails could be constructed in the city owned land next to the playground and possible connection with city trail system.

Playground equipment is anticipated to be at the end of useful life, public safety is a concern with aging equipment.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance			12,000			12,000
<b>Total</b>			<b>12,000</b>			<b>12,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Park Improvement Fund			12,000			12,000
<b>Total</b>			<b>12,000</b>			<b>12,000</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Park Improvement Fund  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Park Improvements

**Project #** PK-17-003  
**Project Name** Woodbury Park Facility Maintenance

**Total Project Cost: \$30,800**

**Description**  
 2019 - Woodbury Park, sealcoat parking lot and asphalt trails-\$1,800.  
 2020 - Woodbury Park, gazebo roof shakes replacement-\$14,000.  
 TBD - Woodbury Park, concrete trails, replace concrete trails-\$15,000.

**Justification**  
 Sealcoating parking lot and asphalt trails will increase life expectancy of asphalt, reducing the need for large replacement costs.  
 Roof shingles are anticipated to be at the end of useful life, no longer protecting the building.  
 At some point worn concrete will need replacement.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance	1,800	14,000				15,800
<b>Total</b>	<b>1,800</b>	<b>14,000</b>				<b>15,800</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Park Improvement Fund	1,800	14,000				15,800
<b>Total</b>	<b>1,800</b>	<b>14,000</b>				<b>15,800</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Park Improvement Fund  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Park Improvements

**Project #** PK-17-004  
**Project Name** Highland Woods Park Facility Maintenance

**Total Project Cost: \$116,700**

**Description**

2020 - Highland Woods Park, sealcoat asphalt trails-\$1,200.  
 2021 - Highland Woods Park, boundary survey and add lawn irrigation-\$48,500.  
 2024 - Highland Woods Park, picnic shelter roof shakes replacement-\$12,000.  
 2027 - Highland Woods Park, playground equipment, replacement of playground equipment-\$55,000.

**Justification**

Sealcoating asphalt trails will increase life expectancy of asphalt, reducing the need for large replacement costs.

Add lawn irrigation to improve lawn health, decrease areas where grass can't grow and promote park use.

Roof shakes are anticipated to be at the end of useful life, no longer protecting the building.

Playground equipment is anticipated to be at the end of useful life, public safety is a concern with aging equipment.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Construction/Maintenance		1,200	48,500			49,700
<b>Total</b>		<b>1,200</b>	<b>48,500</b>			<b>49,700</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Park Improvement Fund		1,200	48,500			49,700
<b>Total</b>		<b>1,200</b>	<b>48,500</b>			<b>49,700</b>

## Enterprise Funds

Water Fund  
Sewer Fund  
Storm Water Fund  
Liquor Fund

**City of St. Francis, MN  
Enterprise Funds Capital Equipment**

PROJECT TITLE		PRIOR	2019	2020	2021	2022	2023	Informational Purposes									
								2024	2025	2026	2027	2028	2029	2030	2031	2032	
<b>Water Fund</b>																	
Generator for Water Plant	PW-0017-023	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sources of Funds:</b>																	
Water Fund		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sewer Fund</b>																	
Generator for Lift Station	PW-17-024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Portable Genset	PW-17-022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sources of Funds:</b>																	
Sewer Fund		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Liquor Fund</b>																	
Furnance & Air Conditioner	FM-17-002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sealcoating Parking Lot	FM-17-002	5,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Remodel Counter/Checkout	FM-17-002	-	30,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Walk-in Cooler Condensor/Entry way Heaters	FM-17-002	-	-	11,100	-	-	-	-	-	-	-	-	-	-	-	-	-
Lawn Irrigation	FM-17-002	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Walk-in Cooler Condensor	FM-17-002	-	-	-	-	-	-	10,100	-	-	-	-	-	-	-	-	-
Shingles	FM-17-002	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,000	-
GRAND TOTAL		\$ 5,300	\$ 30,000	\$ 11,100	\$ 10,000	\$ -	\$ -	\$ 10,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
<b>Sources of Funds:</b>																	
Liquor Fund		\$ 5,300	\$ 30,000	\$ 11,100	\$ 10,000	\$ -	\$ -	\$ 10,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -

City of St. Francis, Minnesota

*Capital Improvement Plan*

2019 thru 2023

**EXPENDITURES AND SOURCES SUMMARY**

<b>Department</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Liquor Fund	30,000	11,100	10,000			51,100
Wastewater Fund					50,000	50,000
<b>EXPENDITURE TOTAL</b>	<b>30,000</b>	<b>11,100</b>	<b>10,000</b>		<b>50,000</b>	<b>101,100</b>

<b>Source</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund					50,000	50,000
Liquor Fund	30,000	11,100	10,000			51,100
<b>SOURCE TOTAL</b>	<b>30,000</b>	<b>11,100</b>	<b>10,000</b>		<b>50,000</b>	<b>101,100</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Liquor Fund  
**Contact** Public Works Director  
**Type** Maintenance  
**Useful Life**  
**Category** Buildings

<b>Project #</b>	<b>FM-17-002</b>
<b>Project Name</b>	<b>Bottle Shop Facility Maintenance</b>

**Total Project Cost: \$116,500**

Description
2018 - Sealcoat Parking lot-\$5,300.
2019 - Remodel Counter/checkout area-\$30,000.
2020 - Replace walk in cooler condensing unit and entryway unit heater-\$11,100.
2021 - Install lawn irrigation system-\$10,000.
2024 - Replace walk in cooler condensing unit-\$10,100.
2031 - Replace roof shingles \$50,000.

Justification
Sealcoating parking lot will increase life expectancy of asphalt, reducing the need for large replacement costs.
Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.
Remodeling will improve customer service and improve visibility for staff to view store display area.
Roof shingles are anticipated to be at the end of useful life, no longer protecting the building.

Expenditures	2019	2020	2021	2022	2023	Total
Construction/Maintenance	30,000	11,100	10,000			51,100
<b>Total</b>	<b>30,000</b>	<b>11,100</b>	<b>10,000</b>			<b>51,100</b>

  

Funding Sources	2019	2020	2021	2022	2023	Total
Liquor Fund	30,000	11,100	10,000			51,100
<b>Total</b>	<b>30,000</b>	<b>11,100</b>	<b>10,000</b>			<b>51,100</b>

**Capital Improvement Plan**  
**City of St. Francis, Minnesota**

2019 *thru* 2023

**Department** Wastewater Fund  
**Contact** Public Works Director  
**Type** Equipment  
**Useful Life** 30  
**Category** Equipment: PW Equip

**Project #** WWTP-17-022  
**Project Name** 1993 Portable Genset Replacement

**Total Project Cost: \$50,000**

**Description**  
 2023 - 1993 Portable Genset replace with similar-\$50,000.

**Justification**  
 Portable Generator keeps the sewer lift stations pumping during power failures to reduce risk sewer backups into homes and businesses.  
 Equipment is anticipated to be at end of reliable useful life. This replacement will allow the ability to provide services as per adopted standards.  
 Estimated replacement prices do not include trade values.

<b>Expenditures</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Equip/Vehicles/Furnishings					50,000	50,000
<b>Total</b>					<b>50,000</b>	<b>50,000</b>

<b>Funding Sources</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
Capital Equipment Fund					50,000	50,000
<b>Total</b>					<b>50,000</b>	<b>50,000</b>