



Fence Permit Application

Permit No: _____

3750 Bridge Street NW
St. Francis, MN 55070
Phone: 763-753-2630
Email: bldginsp@stfrancismn.gov

Minimum of 2 Days' Notice Required for Inspections

Site Address: _____

Property Identification Number: _____ **# of Acres:** _____

Owner Name: _____ **Applicant Name:** _____

Address: _____ **Address:** _____

City/State: _____ **City/State:** _____

Homeowner email: _____ **Applicant email:** _____

Contact: _____ **Phone:** _____ **Fax:** _____

Submit a Certificate of survey or an accurate, dimensioned site plan showing location of proposed fence. The City does not verify or guarantee property lines.

Height: _____

Materials: _____ **Chain Link** _____ **Board/Picket** _____ **Wrought Iron** _____ **Vinyl** _____ **Slip Rail**

Use: _____ **General** _____ **Sport Court** _____ **Non-domestic Animals** _____ **Business** _____ **Erosion Control Only**

Signature required from owners of neighboring properties if fence is on or within two (2) feet of property line:

I agree to allow my neighbor, _____ to construct a fence within two (2) feet of the property line and in the case that the fence is constructed on the property line, I agree to maintain my yard up to the side of the fence facing my property. If my neighbor installs a fence directly adjacent to my existing fence, I agree to share maintenance responsibilities in between our fences with my neighbors constructing the fence.

Name: _____ **Address:** _____ **Signature:** _____

Name: _____ **Address:** _____ **Signature:** _____

Name: _____ **Address:** _____ **Signature:** _____

Required Fees / Escrow Deposit

A copy of the most current filing fees and escrow deposit amounts required by the City has also been provided for your reference. All fees must be paid at the time of application. No fence permits will be issued until all bills and fees have been satisfied.

City staff will make every effort to keep costs at a minimum. Additional costs may be incurred due to lack of information, site or design problems, additional reviewing requirements or questions from the Planning Commission and/or City Council. You can have a significant impact on controlling these costs by submitting complete and comprehensive documents, plans, and designs which directly respond to the application procedures outlined. Incomplete submittals result in increased review time, unnecessary costs for the applicant, and may also result in rejection of an application.

The undersigned acknowledges that he/she has read this application and the above information is correct and accurate. Applicant also understands by signing this application that he/she could be held responsible as representative of this project for any violation of compliance with all applicable laws and ordinances of the City of St. Francis.

 Signature of Applicant or Authorized Agent Print Name of Applicant Date

Notice: This is an **application** only. Permit will be issued after City approval and payment of fees.
Work is not authorized to begin prior to issuance.

***** FOR OFFICE USE ONLY *****

Signatures Required:	Signature/Date	Fees:
Zoning:	_____	Residential Fence under Six (6) feet: <u>\$50.00</u>
Building:	_____	Residential Fence over Six (6) feet: <u>Valuation</u>
		Commercial Fence: <u>Valuation</u>
		Total Fee: _____