

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA

St. Francis Area Schools District Office 4115 Ambassador Blvd. NW

October 2, 2023

6:00 p.m.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Joe Muehlbauer.

**2. ROLL CALL**

Members Present: Mayor Joe Muehlbauer, Councilmembers Robert Bauer, Kevin Robinson, Sarah Udvig, and Crystal Kreklow.

Also present: City Administrator Kate Thunstrom, Community Development Director Colette Baumgardner, Deputy City Clerk Natalie Santillo, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Public Works Director Paul Carpenter, Fire Chief Dave Schmidt, Finance Director Darcy Mulvihill, City Engineer Craig Jochum (Hakanson Associates, Inc.), Police Chief Todd Schwieger, and City Planner Beth Richmond (HKGi).

**APPROVAL OF AGENDA**

MOTION BY: UDVIG SECOND: ROBINSON APPROVING THE REGULAR CITY COUNCIL AGENDA

Ayes: Bauer, Kreklow Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

**3. CONSENT AGENDA**

Mayor Muhelbauer stated that they will be pulling item G from the agenda.

- A. City Council Minutes - September 18, 2023
- B. Acknowledgement to Conduct Excluded Bingo
- C. MMUA Safety Management Program Contract
- D. Rum River Swale Stabilization Project Agreement
- E. The Bluffs of Rum River Final Plat Submittal Extension  
*Resolution 2023-58 extending the final plat submittal deadline for the Bluffs at Rum River*
- F. Northrop Grumman IUP Extension  
*Resolution 2023-59 extending the Interim Use Permit approval for site grading on the Richard D. Schroeder Ammunition Range*
- G. Well # 3 Rehabilitation
- H. Routine Replacement of Bobcat Toolcat

- I. Routine Recycling Agreement
- J. Payment of Claims

MOTION BY: BAUER SECOND: KREKLOW APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA ITEMS A-F AND H-I.

Ayes: Bauer, Kreklow, Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

MOTION BY : MAYOR MUEHLBAUER SECOND: UDVIG TO CONTINUE ITEM G TO NEXT CITY COUNCIL MEETING

Ayes: Bauer, Kreklow, Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

**4. MEETING OPEN TO THE PUBLIC**

Ray Laudenbach and Bill Sherman of the St. Francis American Legion, came forward and shared that the American Legion is more than just a veteran's organization. They shared that the American Legion has donated almost \$500,000 to the community. They noted that they have a membership of 150 veterans. They shared that they also have a large number of people in the St. Francis community that come to the Post on Friday and Saturday nights for meals. They stated that they are in a situation where they have to expand, which is cost prohibitive. They noted that if they are able to expand they will be able to bring in more revenue which will allow them to give to the community more. They shared that if they expand they will be required to put in fire sprinklers, which could cost \$250,000. They asked for a waiver for the sprinklers or for some type of help that would offset the \$250,000. They stated that any financial break would be appreciated. They added that Oak Grove just put in a new Bill's building with no sprinklers.

Mayor Muehlbauer stated that the Council will need to discuss this in a work session.

Robinson stated that the sprinkler requirement may not be a City requirement and may be from the County or State.

Bauer asked if the addition to the building has to be attached to the existing building. Mr. Sherman said yes.

**5. SPECIAL BUSINESS - NONE**

**6. PUBLIC HEARINGS – NONE**

**7. OLD BUSINESS**

**8. NEW BUSINESS****A. Minnetonka Game & Fish Club CUP Amendment and Ordinance Amendment - First Reading**

Ordinance 323 modifying section 10-65-02 gun club in the zoning code

Resolution 2023-60 approving a Conditional Use Permit amendment for the Minnetonka Game & Fish Club

City Planner Richmond reviewed the Staff report in regard to the Minnetonka Game & Fish Club and its requested CUP amendments. She shared the Planning Commission's recommendation of approval.

Bauer shared his concerns with the number of parking spaces on the site. Richmond explained that they did review the parking requirements and shared that this does meet those requirements. She noted that she has been working with the City Engineer on what material makes sense for this lot. She shared that they found it appropriate to allow the gravel road to continue.

MOTION BY: KREKLOW SECOND: BAUER TO APPROVE THE 1ST READING OF ORDINANCE 323 MODIFYING SECTION 10-65-02 TO ALLOW ACCESSORY STRUCTURES FOR GUN CLUBS TO BE REGULATED BY THE CUP FOR THE SITE.

A roll call vote was performed:

Mayor Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Bauer	aye
Councilmember Kreklow	aye

Motion carried 5-0

MOTION BY: ROBINSON SECOND: UDVIG TO APPROVE RESOLUTION 2023-60 APPROVING THE CONDITIONAL USE PERMIT AMENDMENT FOR THE MINNETONKA GAME & FISH CLUB WITH CONDITIONS AND FINDINGS OF FACT AS PRESENTED BY STAFF.

Ayes: Bauer, Kreklow, Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

**B. Code Enforcement Extension Request**

Community Development Director Baugardner reviewed the Staff report concerning a code enforcement extension for 24335 Partridge Street NW.

Mayor Muehlbauer stated that the Council has seen this property come forward

before and asked if these homeowners have been working well with Staff to try to achieve the goal of cleaning everything up at the site. Baumgardner shared that the Council has approved an extension on this property before in 2019 regarding a similar issue. She noted that the outdoor storage issue was taken care of for a period of time and now the homeowners are back to having storage outside.

Udvig noted that she is okay with the extension as long as Staff has faith that the homeowners will meet the deadlines.

Bauer shared concern that this property may not be in compliance by the end of the extension. He noted that he is okay with the extension but he will not be in support of an additional extension.

MOTION BY: BAUER SECOND: ROBINSON TO APPROVE THE EXTENSION REQUEST FOR THE CODE COMPLIANCE UNTIL JUNE 26, 2024.

Ayes: Bauer, Kreklow, Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

**9. MEETING OPEN TO THE PUBLIC – NONE**

**10. REPORTS - NONE**

**11. COUNCIL MEMBER REPORTS**

The Council welcomed Crystal Kreklow to the Council.

Kreklow shared her excitement for being a part of the Council.

Mayor Muehlbauer shared that they will be holding interviews for the new liquor store manager later this week. He noted that he will also be attending the Bethel and St. Francis Fire Department meeting on October 4.

Thunstrom proposed October 30, November 21, or November 27 for a work session to discuss the requests from the American Legion. The Council scheduled the meeting for October 30 at 5:30 p.m.

**12. UPCOMING EVENTS**

October 9 - City Offices closed in observance of Columbus Day/Indigenous Peoples' Day

October 16 - City Council Meeting

October 18 - Planning Commission Meeting

October 24 - Public Works Open House Event

**13. ADJOURNMENT**

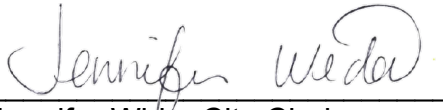
MOTION BY: UDVIG SECOND: KREKLOW TO ADJOURN THE MEETING.

Ayes: Bauer, Kreklow, Udvig, Robinson, and Mayor Muehlbauer.

Nays: None

Motion carries: 5-0

There being no further business, Mayor Muehlbauer adjourned the regular City Council at 6:27 p.m.

A handwritten signature in cursive script, reading "Jennifer Wida", written in dark ink. The signature is positioned above a horizontal line.

Jennifer Wida, City Clerk