

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA

St. Francis Area Schools District Office 4115 Ambassador Blvd. NW

May 1, 2023

6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Steve Feldman.

2. ROLL CALL

Members Present: Mayor Steve Feldman, Councilmembers Robert Bauer, Kevin Robinson, Sarah Udvig, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy City Administrator/City Clerk Jenni Wida, Community Development Director Colette Baumgardner, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Public Works Director Paul Carpenter, Fire Chief Dave Schmidt, Finance Director Darcy Mulvihill, City Engineer Craig Jochum (Hakanson Associates, Inc.), Police Chief Todd Schwieger, and City Planner Beth Richmond (HKGi),

3. APPROVAL OF AGENDA

MOTION BY: MUEHLBAUER SECOND: BAUER APPROVING THE REGULAR CITY COUNCIL AGENDA

Ayes: Bauer, Muehlbauer, Udvig, Robinson, and Mayor Feldman.

Nays: None

Motion carries: 5-0

4. CONSENT AGENDA

A. City Council Minutes - April 17, 2023

B. URRWO Annual Budget

C. Declare Engine 2 Surplus Property

D. Police Department UAV Program

E. Dust Control Maintenance

F. St. Francis Lions Club Temporary On-Sale License for Pioneer Days 2023

G. Payment of Claims

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA

Ayes: Bauer, Muehlbauer, Udvig, Robinson, and Mayor Feldman.

Nays: None

Motion carries: 5-0

5. MEETING OPEN TO THE PUBLIC

Mayor Feldman asked City Clerk Wida if they had anyone wanting to speak. She said they did not.

6. SPECIAL BUSINESS - NONE**7. PUBLIC HEARINGS – NONE****8. OLD BUSINESS - NONE****9. NEW BUSINESS****A. Comprehensive Plan Amendment, Rezoning**

Resolution 2023-15 approving the Comprehensive Plan Amendment for land located north of Bridgestone Road NW and south of Seelye Brook and authorizing submission amendment to the Metropolitan Council for review
Ordinance 312 approving the rezoning land located north of Bridgestone Road and south of Seelye Brook from A-2 to RR

City Planner Richmond reviewed the Staff report concerning rezoning requests for the Serenity at Seelye Brook project. She shared the Planning Commission's recommendation to approve the Comprehensive Plan Amendment and the rezoning.

Mayor Feldman shared that the packet states that Anoka County has reviewed the request and did not have significant concerns with the potential future development of the site. He stated that it seems like the curve is not an issue with Anoka County. Richmond said that was correct and their comment was that they would suggest clustering the driveways as much as possible to keep the access points closer together.

Mayor Feldman asked if the lots will be five acres. Richmond stated that they are not to the subdivision process yet. She added that the density is one lot per five acres, but in the rural residential district lots can be two and a half acres. Mayor Feldman asked the intent of the developer. The developer, Eric Vickaryous, C&E Ventures LLC, came forward and stated that he would like to do three or four lots in this area. He discussed the restrictions based on the wetlands. He stated that the smallest lot would be a little over four acres.

Robinson stated that the County will be assisting the developer with safe access points.

Bauer stated that his biggest concern is that one of the lots will be smaller than the other. He stated that he would like to see all of the lots be five acres. He added that he is otherwise for this.

MOTION BY: MUEHLBAUER SECOND: ROBINSON TO ADOPT

COMPREHENSIVE PLAN AMENDMENT, REZONING
RESOLUTION 2023-15 APPROVING THE COMPREHENSIVE PLAN
AMENDMENT FOR THE LAND LOCATED NORTH OF BRIDGESTONE ROAD
NW AND SOUTH OF SEELYE BROOK AND AUTHORIZING SUBMISSION
AMENDMENT TO THE METROPOLITAN COUNCIL FOR REVIEW

Ayes: Bauer, Muehlbauer, Udvig, Robinson, and Mayor Feldman. Nays: None
Motion carries: 5-0

MOTION BY: MUEHLBAUER SECOND: BAUER TO APPROVE THE FIRST
READING ORDINANCE 312 APPROVING THE REZONING REQUEST TO
REZONE THE 22.5 ACRES OF LAND BETWEEN AMBASSADOR BLVD NW
AND BRIDGESTONE RD NW FROM A-2 TO RR

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

B. Approve updated Private Development Standards

City Engineer Jochum reviewed the Staff report concerning the Private Development Standards, which were last updated in 2013. He reviewed the suggested changes.

Mayor Feldman stated that with something like this he relies on the expertise of the Staff and engineers. He noted that everything looked good to him.

Udvig agreed that it looks good and will look to the expertise of Staff.

Robinson stated that as long as this is a housekeeping situation and does not shift any burdens onto the City then he is comfortable with this.

MOTION BY: UDVIG SECOND: ROBINSON TO APPROVE THE UPDATED
PRIVATE DEVELOPMENT STANDARDS

Ayes: Bauer, Muehlbauer, Udvig, Robinson, and Mayor Feldman.

Nays: None

Motion carries: 5-0

C. Code Revisions – Parking, Roadways, and Stormwater – First Reading
Ordinance 313 approving amendments to Division 7 Development Standards
of the Zoning Code as presented by Staff

Ordinance 314 approving amendments to Division 8 Stormwater of the Zoning Code as presented by Staff

Ordinance 315 approving amendments to Section 8, 11-43-02 Streets of the Subdivision Code as presented by Staff

Richmond reviewed the Staff report concerning code revisions. She shared the origins of these revisions are from the audit from the Minnesota Pollution Control Agency and updated Private Development Standards. She reviewed the changes. She shared the Planning Commission's recommendation of approval for the zoning code amendments.

Mayor Feldman stated that taking out gray areas and making clarifications are always good thing. He noted that this will have a good end result.

Muehlbauer agreed and stated that this seems to be mainly housekeeping updates that will help with future growth of the City.

Robinson agreed and appreciated Staff's work on keeping this up to date.

Bauer asked for clarification on the cul-de-sacs. Richmond explained that currently there can be 16 units, not just in the cul-de-sac itself, but also the road.

MOTION BY: MUEHLBAUER SECOND: UDVIG TO ADOPT ORDINANCE 313 APPROVING AMENDMENTS TO DIVISION 7, DEVELOPMENT STANDARDS OF THE ZONING CODE AS PRESENTED BY STAFF

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

MOTION BY: ROBINSON SECOND: BAUER TO ADOPT ORDINANCE 314 APPROVING AMENDMENTS TO DIVISION 8, STORMWATER OF THE ZONING CODE AS PRESENTED BY STAFF

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

MOTION BY: UDVIG SECOND: MUEHLBAUER TO ADOPT ORDINANCE 315 APPROVING AMENDMENTS TO DIVISION 8, 11-43,02, STREETS OF THE SUBDIVISION CODE AS PRESENTED BY STAFF

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

10. MEETING OPEN TO THE PUBLIC – NONE

11. REPORTS

A. Fire Department Monthly Report - March 2023

Fire Chief Schmidt reviewed the Fire Department March report. He highlighted the response time with over a minute decrease from last year, a small decrease in run volumes from last year, and the slight increase in average numbers of firefighters per call at 5.3. He stated there was a standard delineation of fire versus EMS runs in March. He noted that variance usage was low for the month. He added that there were two ambulance response times over 20 minutes. He noted that the numbers are increasing in April. He stated that there were eight initial fire inspections and six reinspections.

Mayor Feldman noted that glucometer use is up. Schmidt stated that this is commonly used. Mayor Feldman mentioned that the EMS calls were greater than fire again, which is no longer a trend and seems to be how things will go for the future.

Muehlbauer stated that it was a good report and asked Schmidt to send the Council's appreciation to his firefighters.

Robinson asked if any of the calls for the glucometer were repeat patients. Schmidt stated that he is not sure if any of them were repeat calls, but noted that it is not uncommon to have repeat calls. He stated that this has been increasing year over year for the last five years. Robinson asked if there are any additional services that can be offered, such as a follow-up, with these patients. Schmidt shared that there are a number of challenges surrounding this, including a lack of continuity of care between emergency response, emergency room visits, and primary care visits. He stated the other challenge is that these things would typically be escalated to the County and a lot of things need to be triaged by the County. He stated that there are other resources and noted that community health is a growing field. He stated

that there has been a decline in primary care doctor appointments, which makes primary care more difficult to access. Robinson asked for the definition of community health. Schmidt explained that a lot of departments in surrounding areas have created a community paramedic program as well as community EMTs that can perform site visits and help people navigate their medical conditions to reduce 911 calls. He stated that this would be a staffing challenge for the City right now but would like to see it in the future.

Bauer stated that it was a great report. He asked about variance usage and noted that the glucometer uses were not necessarily just for blood sugar tests and could have also been to help determine what was wrong with a patient. He stated that the glucometer is just one of the tools used on a call. He asked Schmidt to tell his Staff they are doing a great job.

Udvig said it was a great report and stated that she liked seeing the number of fire inspections done. She shared her appreciation for Schmidt and his Staff.

Mayor Feldman stated that the fire engine was on the consent agenda this evening. He asked what the original price of the unit was. Schmidt stated that he did not have the number off the top of his head.

Mayor Feldman asked if the change with the new lieutenants has been beneficial. Schmidt stated that it has certainly helped, especially with dividing out the duty officer rotation more significantly.

12. COUNCIL MEMBER REPORTS

Udvig stated that she attended the work session last week and reminded residents to watch for children and pedestrians who are out walking or biking.

Bauer mentioned that he also attended the work session and there was a lot that was discussed. He apologized for being absent at the last few meetings due to medical needs.

Robinson stated that he attended the Planning and Zoning meeting as well as the work session meeting. He added that he attended the Recycling Day last Saturday.

Muehlbauer stated that he attended the Citizens Academy at the police station and the work session meeting. He noted the upcoming EDA meeting on May 3.

Mayor Feldman noted that he also attended the work session. He stated that he will be attending the EDA meeting. He thanked all of the Staff and Council for all of the work that they do and the time they put in. He added that there is a lot of work that is done behind the scenes that the residents do not see. He shared that he is proud to be the mayor of a City and Staff like St. Francis. He reiterated Udvig's comment about being safe and cautious of pedestrians.

13. UPCOMING EVENTS

May 1 - City Council Meeting

May 3 - Economic Development Authority Meeting


May 8 - City Council Work Session

May 17 - City Council Meeting

May 29 - City Offices Closed in Observance of Memorial Day

14. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular City Council at 6:39 p.m.



Jennifer Wida, City Clerk