

## Taxicab Operator License Application and Guidelines

Section 6.42, St. Francis City Code

Subd. 2. Operator License Required. No person shall engage in the business of operating one (1) or more taxicabs on the streets in the City of St. Francis without first obtaining a taxicab operator license.  
 Subd. 5. Taxicab Operator Application. An application of a new or renewal taxicab operator license shall be submitted to the City Clerk on forms provided by the City.

### 1. APPLICANT INFORMATION

List all partners, owners, and corporate members. Use additional sheets if necessary.

Name of Applicant (Last, First, Middle)	Date of Birth
Home Address (Street Address, City, State, Zip Code)	Telephone Number
Name of Applicant (Last, First, Middle)	Date of Birth
Home Address (Street Address, City, State, Zip Code)	Telephone Number
Type of Owner: <input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Association  If individual – Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No  If corporation or association – Are you properly chartered or authorized to do business as such under state law? <input type="checkbox"/> Yes <input type="checkbox"/> No	

### 2. TAXICAB COMPANY OPERATIONS

The following questions shall be answered in order for staff to determine compliance with City Code.

Company Name			
Company Address (Street Address, City, State, Zip Code)		Company Telephone Number	
The following questions shall be answered in order for staff to determine compliance with the City Code.			
1. Proposed Hours of operation:			
2. Number of taxicabs to be licensed:			
3. List each taxicab number, make and model of vehicle, Vehicle Identification Number (VIN), and license plate number:			
Taxicab Number	Make and Model	VIN	License Plate Number
4. Method to be used to distinguish the vehicles as taxicabs operating pursuant to the applicant's business:			
5. Number of persons, other than the applicant, to be employed, full-time or part-time, as taxicab drivers:			
6. Has each driver obtained a <i>Taxicab Driver License</i> , as required by St. Francis City Code?			
7. Have you provided evidence to the satisfaction of the City that each of the vehicles to be used in the taxicab operation meets the requirements of Section 6.42 of the City Code? Please explain.			

**3. OPERATOR REQUIREMENTS**

A new or renewal taxicab operator license shall not be issued to an applicant if any one of the following conditions exist:

- a. The applicant is not the owner or lessee of the vehicles to be used in the taxicab operation.
- b. The applicant is less than 18 years of age, or, if a corporation, partnership, or association, is not properly chartered or otherwise authorized to conduct business as a taxicab operator under the laws of the State of Minnesota.

**4. VEHICLE REQUIREMENT CHECKLIST**

Each vehicle used to transport passengers for hire as part of a taxicab operation must meet the following requirements:

a. Clearly marked to identify the vehicle as a taxicab for hire and include at least the name and telephone number of the taxicab business or company.	<input type="checkbox"/>
b. Equipped with an accurate, operating meter, and with an operating radio, telephone, or similar device.	<input type="checkbox"/>
c. Passed a safety and functional inspection conducted by a service station or motor vehicle repair garage acceptable to the City. The City reserves the right to make its own independent examination and inspection of taxicabs as it deems necessary.	<input type="checkbox"/>
d. Clean, painted and free of rust or substantial bodily damage. There shall be no loose or hanging metal, body molding, or chrome stripping. The taxicab must be equipped with all required fenders, bumpers, doors, door handles, lights, and turn signals, all of which must be in good working order.	<input type="checkbox"/>
e. The taxicab must properly display current State of Minnesota motor vehicle registration plates.	<input type="checkbox"/>
f. Each taxicab operated shall have a rate card setting forth the authorized rates of fare displayed in such a place as to be in view of all passengers.	<input type="checkbox"/>

**5. LICENSE REQUIREMENTS**

- a. Any license issued under Section 6.42 of the City Code shall be suspended or revoked by the City Council if the license has:
  - 1. Violated any of the provisions of Section 6.42 of the City Code.
  - 2. Discontinued operations for more than 60 consecutive days.
- b. Any licensed issued under Section 6.42 of the City Code is not transferable.
- c. All licenses issued expire on December 31 of the year issued.
- d. The renewal of any license under this section shall be handled in the same manner as the original application. The request for renewal shall be made 30 days, but no more than 60 days, before the expiration of the current license.
- e. Applicant is responsible for the license fee as established by the annual fee schedule, and any other costs incurred by the City associated with confirming the information requested in this application.

**6. VERIFICATION**

The data you furnish on this application will be used by the City of St. Francis to assess your qualifications for licensure. Disclosure of this information is voluntary. You are not legally required to provide this data; however, if you fail to do so, the City of St. Francis may be unable to process this application.

**A SIGNATURE IS REQUIRED IN ORDER TO PROCESS THIS APPLICATION.**

I, (print name of applicant/operator) \_\_\_\_\_, certify or declare under penalty of perjury under the laws of the State of Minnesota that the foregoing is true and correct. All information given is subject to verification by the State of Minnesota. I understand that false information may result in the denial, suspension, or revocation of my business license.

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **TITLE** \_\_\_\_\_ **DATE** \_\_\_\_\_